Strategy & Programmes Committee



Revenue Monitoring Report as at Period 10, ending 6 January 2024 and updated Financial Forecast for Financial Year 2023/2024

Date of meeting 23 February 2024

Date of report 6 February 2024

Report by Director of Finance & Corporate Support

1. Object of report

To advise members of the net revenue position as at the end of Period 10, 6 January 2024 including an updated financial forecast for the current financial year, stating the assumptions made regarding income and expenditure levels.

2. Background to report

The Partnership approved a balanced budget on 17 March 2023. This balanced budget provided for a net revenue budget of \pounds 36.976m, funded by local authority requisitions (\pounds 36.326m) and Transport Scotland revenue support grant (\pounds 0.650m).

As reported at the last committee there have been significant cost pressures across various expenditure areas since the beginning of the 2022/2023 financial year. These include high inflation (which while now reducing, is still at above the Bank of England target of 2%), significant increases in gas and electricity prices, sustained increases in contracted bus service costs and in respect of annual agreed pay awards. These financial pressures are not short term in nature and will have material impacts on internal and external costs in the current and future financial years.

In developing the budget, a number of key assumptions were made. These assumptions were made in a very challenging and unpredictable environment and resulted in the implementation of measures to reduce SPT's expenditure and maximise income opportunities to ensure the provision of an achievable balanced budget for 2023/2024.

3. Outline of proposals

In 2023/2024 we are seeing consistent Subway patronage with current passenger numbers now recovered to pre-Covid (2019/2020) levels. In recent months this has included periods where passenger numbers have exceeded pre-Covid levels. Increases are also being seen across other areas including bus stations and supported bus services. This represents a further increase in passenger numbers across all areas compared with 2022/2023 levels which is encouraging.

At this stage in 2023/2024, there is stability in terms of the revenue expenditure being incurred relative to the assumed budget for areas directly within SPT's control. As we move into the final part of the financial year this needs to be sustained. This is particularly important given the current inflationary pressures which could have a direct impact on both expenditure and income

budgets in the current and future financial years. Detailed departmental revenue monitoring reports can be found in Appendix 1.

The key projected variances and areas of risk to note at this stage of the financial year are:

- (i) The pay award which was approved and paid to employees pre-Christmas resulted in increased employee costs. A 5% pay award was budgeted for in the 2023/2024 budget however the actual pay award resulted in at least a 6.05% increase to employee's salaries and in some cases higher (approximately 150 employees received an increase of between 7.5% and 9.5%). However, at this stage, savings as a result of vacant posts in the establishment have assisted in offsetting the additional costs of the pay award and increased overtime costs to cover short term gaps in the establishment, with a positive variance of £0.167m currently forecast.
- (ii) The impact of unit price increases in utilities is having a long term negative impact on SPT's revenue budget. Significant increases in 2023/2024 took effect from April 2023 where electricity unit rates have increased by an average of 75% when compared with 2022/2023.

During the budget setting process for 2023/2024 and based on information provided by Scottish Procurement a 59% increase in electricity budgets was projected. Therefore, an overspend of £0.195m in electricity is projected in 2023/2024 at this stage.

Security costs associated with the Subway non-operating area have also been factored into the current projected outturn. These are agreed shared costs between SPT and ANSTA for this area. This agreement will continue until this asset is fully handed over to SPT as part of the Subway Modernisation programme. The projected costs for 2023/2024 is £0.325m and costs are expected to continue into 2024/2025.

Station building maintenance costs have exceeded budget projections as a result increased volume of general maintenance (door, tiles, glass and alarm repairs) and also one-off items including refurbishment works at Partick station.

Taking all of the above into account, a negative variance of £0.704m against an annual Property Cost budget of £8.424m is currently forecast.

- (iii) Increased expenditure on rolling stock supplies and under recovery of capitalised salaries is reflected in the negative variance of £0.474m shown under supplies and services. The increase in old fleet costs is as a result of the timeline for new trains entering service moving from the original timeline. It is anticipated that expenditure in rolling stock supplies, stocks and third party repairs will reduce moving forward as the transition between the old to the new fleet continues. The phased decommissioning of the old fleet will ensure additional parts and components will be available to support the remaining old fleet in operation until full transition to the new fleet in this calendar year.
- (iv) An underspend on bus operator payments of £0.443m was reported in the financial implications report which was tabled at the most recent Operations Committee. However, caution remains for the remainder of the financial year as this budget is subject to the fluctuations in the bus market, with requests for SPT to fill gaps arising from changes to commercial services commonly received at short notice. For context, the net projected outturn of £13.261m for 2023/2024 represents a cost increase of approximately £1.2m (10%) when compared to 2022/2023 actual costs.

This demonstrates the significant ongoing financial challenges that SPT have experienced in the bus market since 2021/2022 which includes the impact of reduced government support to bus operators, inflationary pressures on operational costs and operator driver shortages. However, given we are now in the final quarter of the financial year it is unlikely that any further changes will impact significantly on the 2023/2024 position. Given this, a positive variance of £0.290m is forecast at this stage.

- (v) The projected negative variance of £0.285m shown under other third party payments relates to costs associated with subway traffic control officers who perform a safety function to control all movements within Subway non-operating areas. These are agreed shared costs between SPT and ANSTA for these areas. This agreement will continue until these assets are fully handed over to SPT. The variance also incorporates consultancy costs associated with maintenance manuals for the new rolling stock and increased communications costs due to additional campaigns and Subway Modernisation related communication to service users. This is partially offset by savings in corporate costs including consultancy and legal fees.
- (vi) Subway patronage and income in the year to date has seen further increases when compared to 2022/2023 and has also exceeded budget expectations in the year to date with a significant positive variance forecast.

Passenger numbers and projections will continue to be monitored as potential risks remain such as reduced passenger numbers due to the current cost of living crisis and/or extreme weather over the remaining winter period with the potential risk of a reduction in leisure related events and travel which have contributed significantly to the current recovery we have seen in 2023/2024.

Subway Fares were increased in January 2024; the first time SPT has increased fares since 2019. Given the fares increase was modest in nature (average increase to fares was 3%) early indications suggest there has been limited resistance to these fares increases in terms of passenger numbers. It is also hoped the introduction of new trains into the system will have a positive impact on passenger number in the last quarter of 2023/2024 and beyond.

At this stage, based on an over recovery of income of £1.893m, as at P10, a positive variance in Subway income of £2.250m has been projected for 2023/2024.

- (vii)Bus Operations income is performing well in relation to budget. Increased income has been achieved up to P10 due to increases in departure charges, parking fees and toilet facilities income at bus stations. Additional income is also projected for supported bus services from external stakeholders relating to new contracts which are either partly or full funded by Councils. Based on current trends a positive variance of £0.700m has been projected at this stage. Some caution remains in the long term as it is unclear if income achieved at bus stations will be sustainable at the current trends due challenges in the bus market and the potential for this to impact on income.
- (viii) Interest received is forecast to exceed budget by £3.2m in 2023/2024. This is a result of increased interest rates received for current cash balances, due to the knock-on effect of current UK base rates, which are expected to remain at higher rates than anticipated for longer. For context in 2021/2022 SPT achieved £0.491m in interest from cash balances. This increased to £3.919m in 2022/2023 and for 2023/2024 it is projected to be £8.3m. Cash balances will continue to be managed in line with SPT's treasury management strategy. This is a short-term

benefit to SPT's financial position with interest rates projected to reduce down gradually in mid to late 2024. It is also anticipated that SPT will see significant reductions in cash balances in 2024/2025 and beyond which will also impact on the interest received that SPT can achieve.

The overall position is a forecast year end underspend of £5.163m. This is mainly as a result of close management of all expenditure lines and in year positive movements in Subway income and interest received detailed above. While this underspend is an extremely positive and welcome position, it is not sustainable in the long term due to rising employees costs, utilities cost increases, contract inflation pressures, increased supported services contract costs and interest rates reducing in 2024. There is also limited scope for any significant further growth in Subway income given current passengers numbers have now recovered to pre Covid levels.

As detailed in the Draft Revenue Budget 2024/2025 paper being considered at this Committee, capital funding support from the Scottish Government in 2024/2025 is unclear at this stage with a high risk that no funding will be provided to SPT to support it's capital programme. This is an unsustainable position and will have a significant impact on SPT's ability to maintain transport infrastructure and support key transport developments and service provision in 2024/2025 and future years.

It is therefore proposed that the final year end revenue underspend will be allocated to reserves to help fund essential capital projects in future financial years given the position SPT finds itself in due to no capital funding from the Scottish Government in 2024/2025 which is the current position at the time of writing.

4. Committee action

The Committee is requested to consider this report and to:

- (i) note the projected outturn position for 2023/2024 based on the information available at the end of P10;
- (ii) note the financial pressures which continue to impact in the current and future financial years including increased inflation, rising utilities costs and increased supported service contract costs; and
- (iii) approve the transfer of the final year end underspend to reserves to fund capital projects in future financial years. The placement of the final underspend position will be allocated across the relevant reserves based on the approved 2024/2025 capital programme.

5. Consequences

Policy consequences	None.
Legal consequences	All legislation and regulations are adhered to.
Financial consequences	As detailed in the report.
Personnel consequences	As detailed in the report.
Equalities consequences	None directly
Risk consequences	As detailed in the report

Climate Change, Adaptation & Carbon consequences

Approved budget has been aligned to agreed priorities including related to Climate Change, Adaptation and Carbon management priorities.

Name	Lesley Aird		Name	Valerie Davidson
Title	Director of Finance Corporate Support	&	Title	Chief Executive

For further information, please contact Stuart Paul, Head of Finance on 0141 333 3382



Committee Report by Division

For Year 23/24 Period 10 ending 06-Jan-2024

		Year to I	Date			Annual B	udget	
	Actual	Budget	Variance	Variance %	Projected Outturn	Annual Budget	Variance	Variance %
Chief Executive								
Policy & Strategy	550,526	531,386	(19,140)	(4%)	717,126	692,126	(25,000)	(4%)
Chief Executive Unit	841,657	800,298	(41,359)	(5%)	1,122,209	1,042,209	(80,000)	(8%)
Total Chief Executive	1,392,183	1,331,684	(60,499)	(5%)	1,839,334	1,734,334	(105,000)	(6%)
Operations								
Subway	6,805,705	7,349,732	544,027	7%	9,077,014	9,618,514	541,500	6%
Bus Operations	13,519,361	14,408,709	889,348	6%	17,642,655	18,767,355	1,124,700	6%
Projects	169,044	126,764	(42,280)	(33%)	160,195	165,195	5,000	3%
Health and Safety	136,735	149,692	12,958	9%	174,973	194,973	20,000	10%
Customer Standards	497,637	523,654	26,017	5%	665,555	682,055	16,500	2%
Total Operations	21,128,483	22,558,552	1,430,069	6%	27,720,392	29,428,092	1,707,700	6%
Business Support								
Finance	1,080,413	1,077,776	(2,637)	(0%)	1,424,953	1,403,653	(21,300)	(2%)
Digital	992,343	1,048,736	56,393	5%	1,311,056	1,366,056	55,000	4%
Human Resources	266,254	273,270	7,016	3%	341,432	355,932	14,500	4%
Elected Members	46,925	48,776	1,851	4%	63,531	63,531	-	0%
Contact Centre	246,355	206,626	(39,729)	(19%)	301,629	269,129	(32,500)	(12%)
Corporate	(4,555,083)	(1,372,628)	3,182,455	(232%)	(5,332,586)	(1,787,836)	3,544,750	(198%)
Total Business Support	(1,922,793)	1,282,557	3,205,349	250%	(1,889,985)	1,670,465	3,560,450	213%
Contribution to Capital Funded from Revenue	3,180,851	3,180,851	-	0%	4,143,030	4,143,030	-	0%
Net Total	23,778,724	28,353,643	4,574,920	16%	31,812,771	36,975,921	5,163,150	14%



Revenue Monitoring Report

For Year 23/24 Period 10 ending 06-Jan-2024

		Year to	Date			Annual B	udget		ı
EXPENDITURE	Actual	Budget	Variance	Variance %	Projected Outturn	Annual Budget	Variance	Variance %	
Employee Costs Salaries	14,711,616	14,895,374	183,758	1%	19,196,092	19,401,092	205,000	1%	
Overtime	566,823	496,774	(70,049)	(14%)	722,043	647,043	(75,000)	(12%)	
Other Employee Costs	4,903,120	4,945,819	42,699	1%	6,405,385	6,441,885	36,500	1%	
Sub Total Employee Costs	20,181,559	20,337,966	156,408	1%	26,323,520	26,490,020	166,500	1%	
Property Costs									
Electricity	2,842,706	2,683,717	(158,988)	(6%)	3,690,518	3,495,518	(195,000)	(6%)	
Repairs and Maintenance	155,640	309,407	153,767	50%	403,000	403,000	-	0%	
Property Insurance	321,231	304,801	(16,431)	(5%)	406,000	397,000	(9,000)	(2%)	
Other Property Costs	3,603,209	3,170,052	(433,157)	(14%)	4,628,965	4,128,965	(500,000)	(12%)	
Sub Total Property Costs	6,922,786	6,467,977	(454,809)	(7%)	9,128,483	8,424,483	(704,000)	(8%)	
Supplies & Services	1,491,111	1,123,938	(367,174)	(33%)	1,937,919	1,463,919	(474,000)	(32%)	
Transport & Plant Costs	70,229	102,764	32,535	32%	114,199	133,849	19,650	15%	
Third Party Payments									
Bus Operator Payments	11,317,245	11,393,859	76,614	1%	14,550,400	14,840,400	290,000	2%	
Communications	387,375	280,232	(107,143)	(38%)	445,000	365,000	(80,000)	(22%)	
Other Third Party Payments	7,136,296	7,189,306	53,010	1%	9,569,007	9,364,007	(205,000)	(2%)	
Sub Total Third Party Payments	18,840,916	18,863,397	22,481	0%	24,564,407	24,569,407	5,000	0%	
Financing Costs									
Contribution to Capital Funded from Revenue	3,180,851	3,180,851	-	0%	4,143,030	4,143,030	-	0%	
Sub Total Financing Costs	3,180,851	3,180,851	-	0%	4,143,030	4,143,030	-	0%	
TOTAL EXPENDITURE	50,687,453	50,076,893	(610,559)	(1%)	66,211,558	65,224,708	(986,850)	(2%)	
INCOME									
Subway Income	(16,455,812)	(14,562,468)	1,893,343	(13%)	(21,171,932)	(18,921,932)	2,250,000	(12%)	
Bus Operations Income	(2,273,933)	(1,688,016)	585,917	(35%)	(2,898,625)	(2,198,625)	700,000	(32%)	
gency Fee Income - Councils	(1,227,364)	(1,237,037)	(9,673)	1%	(1,611,229)	(1,611,229)	-	0%	
nterest Received	(6,619,374)	(3,915,574)	2,703,801	(69%)	(8,300,000)	(5,100,000)	3,200,000	(63%)	
Other Income	(332,246)	(320,156)	12,091	(4%)	(417,000)	(417,000)	-	0%	
TOTAL INCOME	(26,908,729)	(21,723,250)	5,185,479	(24%)	(34,398,787)	(28,248,787)	6,150,000	(22%)	
Net Total	23,778,724	28.353.643	4.574.920	16%	31,812,771	36,975,921	5.163.150	14%	

Notes

1. Current position due to vacant posts in the establishment. This is partially offset by additional costs under corporate in respect of displaced staff. Outturn reflects vacant posts run rate partially offset by the impact of the COSLA pay award applied.

2. Due to increases in unit rates for electricity. Increased costs for the Subway (including the new OCC - which will be recharged to ANSTA) partially offset by reduced costs under Bus Operations due to new meters installed at BBS. This means tenants are now billed directly.

3. Current position due to timing issues in respect of expenditure/budget phasing.

4. Due to increased annual insurance costs compared to 2022/2023.

5. Increased costs in relation to security costs associated with the new OCC and non operating areas at the Subway, station maintenance costs and costs in relation to property rates for vacant rental properties.

6. Outturn increase in relation to rolling stock costs and reduced capitalisation. The increase in old fleet rolling stock costs is as a result of the timeline for the new trains entering service moving from the original timeline.

7. Outturn based on current run rate. Due to reduced bus repair costs in the financial year.

8. Current position due to timing issues in respect of expenditure/budget phasing particularly in relation to community transport costs. Reduced outturn in line with the Financial Implications paper

at the last Operations Committee. However it is likely that this budget will be under pressure in future years given the current issues facing bus operators and the market in general.

9. Increased costs as a result of additional campaigns in 2023/2024.

10. Current position due to timing issues in respect of expenditure/budget phasing. Outturn adjusted to reflect costs in relation to traffic control officer costs at the Subway and consultancy costs associated with maintenance manuals for new rolling stock. This is partially offset by projected savings in corporate costs.

11. Includes proposed contributions to General Capital and also Subway Modernisation.

12. Income generated from Subway ticket sales is exceeding budget projections in the first 10 periods of the financial year. Based on this current trend a prudent year end projection has been estimated.

13. Departure charge income and other bus station facilities income performing well against budget. Also includes additional income to fund supported services from external sources.

Based on this current trend a prudent year end projection has been estimated.

14. Increased income anticipated due to current rates and cash balances.



Committee Report by Directorate - Policy & Strategy

For Year 23/24 Period 10 ending 06-Jan-2024

		Year to I	Date			Annual B	udget		Notes
EXPENDITURE	Actual	Budget	Variance	Variance %	Projected Outturn	Annual Budget	Variance	Variance %	l
Employee Costs									I
Salaries Other Employee Costs	410,680 125,541	399,996 121,793	(10,683) (3,748)	(3%) (3%)	535,991 163,634	520,991 158,634	(15,000) (5,000)	(3%) (3%)	1 1
Sub Total Employee Costs	536,221	521,789	(14,432)	(3%)	699,626	679,626	(20,000)	(3%)	I
Supplies & Services	364	768	404	53%	1,000	1,000	-	0%	l
Transport & Plant Costs	817	1,152	334	29%	1,500	1,500	-	0%	I
Third Party Payments									1
Communications	13,124	7,678	(5,447)	(71%)	15,000	10,000	(5,000)	(50%)	2
Sub Total Third Party Payments	13,124	7,678	(5,447)	(71%)	15,000	10,000	(5,000)	(50%)	I
									I
TOTAL EXPENDITURE	550,526	531,386	(19,140)	(4%)	717,126	692,126	(25,000)	(4%)	I
Net Total	550,526	531,386	(19,140)	(4%)	717,126	692,126	(25,000)	(4%)	I

Notes

1. Outturn reflects current position run rate and includes the impact of the COSLA pay award applied.

2. Increased costs as a result of further promotion of car sharing and cycling to work.



Committee Report by Directorate - Chief Executive Unit

For Year 23/24 Period 10 ending 06-Jan-2024

		Year to	Date			Annual B	udget		Notes
EXPENDITURE	Actual	Budget	Variance	Variance %	Projected Outturn	Annual Budget	Variance	Variance %	
Employee Costs									
Salaries Other Employee Costs	636,355 200,646	596,017 190,193	(40,338) (10,453)	(7%) (5%)	836,192 267,667	776,192 247,667	(60,000) (20,000)	(8%) (8%)	1 1
Sub Total Employee Costs	837,001	786,210	(50,792)	(6%)	1,103,859	1,023,859	(80,000)	(8%)	
Supplies & Services	2,884	10,749	7,864	73%	14,000	14,000	-	0%	
Transport & Plant Costs	1,772	3,340	1,568	47%	4,350	4,350	-	0%	
TOTAL EXPENDITURE	841,657	800,298	(41,359)	(5%)	1,122,209	1,042,209	(80,000)	(8%)	
Net Total	841,657	800,298	(41,359)	(5%)	1,122,209	1,042,209	(80,000)	(8%)	

Notes

1. Outturn reflects current position run rate including the creation of new Corporate Programme Assurance team (offset by salary savings in Projects) and the impact of the COSLA pay award applied.



Committee Report by Directorate - Subway

For Year 23/24 Period 10 ending 06-Jan-2024

		Year to I	Date			Annual B	udget		Notes
EXPENDITURE	Actual	Budget	Variance	Variance %	Projected Outturn	Annual Budget	Variance	Variance %	
Employee Costs									
Salaries	8,482,484	8,683,062	200,579	2%	11,059,611	11,309,611	250,000	2%	1
Overtime Other Employee Costs	525,729 2,548,469	446,486 2,576,966	(79,243) 28,497	(18%) 1%	656,543 3,321,475	581,543 3,356,475	(75,000) 35,000	(13%) 1%	1 1
	44 550 000	11 700 510	1 10 000	1%	45.007.000	45.047.000	210,000	1%	
Sub Total Employee Costs	11,556,682	11,706,513	149,832	1%	15,037,630	15,247,630	210,000	1%	
Property Costs									
Electricity	2,547,741	2,273,129	(274,612)	(12%)	3,310,730	2,960,730	(350,000)	(12%)	2
Property Insurance Other Property Costs	288,752	280,232 1,799,145	(8,520)	(3%) (19%)	373,500 2,793,371	365,000 2,343,371	(8,500) (450,000)	(2%) (19%)	3 4
Other Property Costs	2,146,311		(347,165)	. ,		2,343,371	(450,000)	· · ·	4
Sub Total Property Costs	4,982,804	4,352,507	(630,297)	(14%)	6,477,601	5,669,101	(808,500)	(14%)	
Supplies & Services	1,266,682	949,258	(317,424)	(33%)	1,636,400	1,236,400	(400,000)	(32%)	5
Transport & Plant Costs	7,305	6,910	(396)	(6%)	9,000	9,000	-	0%	
Third Party Payments									
Bus Operator Payments	28,469	19,501	(8,968)	(46%)	35,400	25,400	(10,000)	(39%)	6
Other Third Party Payments	5,419,575	4,877,511	(542,063)	(11%)	7,052,915	6,352,915	(700,000)	(11%)	7
Sub Total Third Party Payments	5,448,044	4,897,012	(551,031)	(11%)	7,088,315	6,378,315	(710,000)	(11%)	
TOTAL EXPENDITURE	23,261,517	21,912,200	(1,349,317)	(6%)	30,248,946	28,540,446	(1,708,500)	(6%)	
INCOME									
Subway Income	(16,455,812)	(14,562,468)	1,893,343	(13%)	(21,171,932)	(18,921,932)	2,250,000	(12%)	8
TOTAL INCOME	(16,455,812)	(14,562,468)	1,893,343	(13%)	(21,171,932)	(18,921,932)	2,250,000	(12%)	
Net Total	6,805,705	7,349,732	544,027	7%	9,077,014	9,618,514	541,500	6%	

Notes

1. Outturn reflects vacant posts run rate partially offset by adjustment for the impact of the COSLA pay award applied. Vacant posts being covered by additional overtime to fill in any short term gaps.

2. Due to increases in unit rates for electricity. Also includes electricity costs associated with the Operations Control Centre which will be recharged to ANSTA. Outturn reflects current run rate.

3. Due to increased annual insurance costs compared to 2022/2023.

4. Increased costs in relation to security costs associated with the new OCC and non operating areas. Also increased costs associated with station maintenance.

5. Costs will exceed budget for the financial year in relation to rolling stock costs (old fleet). This is as a result of the timeline for the new trains entering service moving from the original timeline.

6. Based on increased contract costs.

7. Outturn adjusted to reflect costs in relation to traffic control officer costs in the non operating area and consultancy costs associated with maintenance manuals for new rolling stock from Stadler.

8. Income generated from Subway ticket sales is exceeding budget projections in the first 10 periods of the financial year. Based on this current trend a prudent year end projection has been estimated.



Committee Report by Directorate - Bus Operations

For Year 23/24 Period 10 ending 06-Jan-2024

Inployee Costs Haries Vertime her Employee Costs Inb Total Employee Costs operty Costs ectricity epairs and Maintenance operty Insurance her Property Costs Inb Total Property Costs Inb Total Property Costs Ind Party Payments Ind Party Payments her Third Party Payments Inb Total Third Party Payments Inb Total Third Party Payments Inb Total Third Party Payments		Year to	Date		Annual Budget				
EXPENDITURE	Actual	Budget	Variance	Variance %	Projected Outturn	Annual Budget	Variance	Variance %	
Employee Costs									
Salaries	2,164,430	2,167,367	2,937	0%	2,823,086	2,823,086	-	0%	
Overtime	30,975 632,646	36,852 633,810	5,878	16% 0%	48,000	48,000	-	0% 0%	
Other Employee Costs	032,040	033,010	1,164	0%	825,562	825,562	-	0%	
Sub Total Employee Costs	2,828,051	2,838,029	9,978	0%	3,696,648	3,696,648	-	0%	
Property Costs									
Electricity	224,861	304,689	79,828	26%	271,855	396,855	125,000	31%	
Repairs and Maintenance	137,755	290,213	152,458	53%	378,000	378,000	-	0%	
	20,299	15,355	(4,944)	(32%)	20,300	20,000	(300)	(2%)	
Other Property Costs	1,105,658	1,082,064	(23,594)	(2%)	1,409,379	1,409,379	-	0%	
Sub Total Property Costs	1,488,573	1,692,321	203,748	12%	2,079,533	2,204,233	124,700	6%	
Supplies & Services	56,633	33,013	(23,619)	(72%)	63,000	43,000	(20,000)	(47%)	
Transport & Plant Costs	56,179	82,995	26,816	32%	88,100	108,100	20,000	19%	
Third Party Payments									
Bus Operator Payments	11,288,776	11,374,358	85,582	1%	14,515,000	14,815,000	300,000	2%	
Other Third Party Payments	217,427	221,883	4,456	2%	289,000	289,000	-	0%	
Sub Total Third Party Payments	11,506,203	11,596,240	90,037	1%	14,804,000	15,104,000	300,000	2%	
	15,935,640	16,242,599	306,959	2%	20,731,281	21,155,981	424,700	2%	
	15,555,040	10,242,399	300,939	270	20,731,201	21,133,301	424,700	2 70	
INCOME									
Bus Operations Income	(2,273,933)	(1,688,016)	585,917	(35%)	(2,898,625)	(2,198,625)	700,000	(32%)	
Agency Fee Income - Councils	(142,346)	(145,874)	(3,529)	2%	(190,000)	(190,000)	-	0%	
TOTAL INCOME	(2,416,279)	(1,833,890)	582,389	(32%)	(3,088,625)	(2,388,625)	700,000	(29%)	
Net Total	13,519,361	14,408,709	889,348	6%	17,642,655	18,767,355	1,124,700	6%	

Notes

1. Outturn reflects current position run rate and includes the impact of the COSLA pay award applied.

2. Outturn reduced based on current run rate at P10. New meters installed at BBS mean that all tenants are billed directly moving forward.

3. Current position due to timing issues in respect of expenditure/budget phasing.

4. Outturn increased due to the reduction of capitalisation from the bus infrastructure team.

5. Outturn based on current run rate. Due to reduced bus repair costs in the financial year.

6. Current position due to timing issues in respect of expenditure/budget phasing particularly in relation to community transport costs. Reduced outturn in line with the Financial Implications paper at the last Operations Committee. However it is likely that this budget will be under pressure in future years given the current issues facing bus operators and the market in general.

7. Departure charge income and other bus station facilities income performing well against budget. Also includes additional income to fund supported services from external sources.

Based on this current trend a prudent year end projection has been estimated.



Committee Report by Directorate - Projects

For Year 23/24 Period 10 ending 06-Jan-2024

		Year to	Date		Annual Budget				Notes
EXPENDITURE	Actual	Budget	Variance	Variance %	Projected Outturn	Annual Budget	Variance	Variance %	
Employee Costs									
Salaries Other Employee Costs Sub Total Employee Costs	357,573 109,517 467,090	397,116 124,381 521,496	39,543 14,863 54,406	10% 12% 10%	477,297 147,033 624,330	517,297 162,033 679,330	40,000 15,000 55,000	8% 9% 8%	1 1
Supplies & Services	(299,134)	(398,571)	(99,437)	25%	(469,135)	(519,135)	(50,000)	10%	2
Transport & Plant Costs	1,088 169,044	3,839 126,764	2,751	72%	5,000 160,195	5,000 165,195	- 5,000	0% 3%	
Net Total	169,044	126,764	(42,280)	(33%)	160,195	165,195	5,000	3%	

Notes

1. Outturn reflects vacant posts run rate partially offset by adjustment for the impact of the COSLA pay award applied.

2. Reduced capitalisation due to vacant posts in the establishment.



Committee Report by Directorate - Health and Safety

For Year 23/24 Period 10 ending 06-Jan-2024

		Year to I	Date		Annual Budget				
EXPENDITURE	Actual	Budget	Variance	Variance %	Projected Outturn	Annual Budget	Variance	Variance %	
Employee Costs									
Salaries Other Employee Costs	104,826 31,762	114,178 34,900	9,352 3,139	8% 9%	133,716 40,457	148,716 45,457	15,000 5,000	10% 11%	
Sub Total Employee Costs	136,588	149,078	12,490	8%	174,173	194,173	20,000	10%	
Supplies & Services	147	461	314	68%	600	600	-	0%	
Transport & Plant Costs	-	154	154	100%	200	200	-	0%	
TOTAL EXPENDITURE	136,735	149,692	12,958	9%	174,973	194,973	20,000	10%	
Net Total	136,735	149,692	12,958	9%	174,973	194,973	20,000	10%	

Notes

1. Outturn reflects current position run rate and includes the impact of the COSLA pay award applied.



Committee Report by Directorate - Customer Standards

For Year 23/24 Period 10 ending 06-Jan-2024

		Year to	Date		Annual Budget				Notes
EXPENDITURE	Actual	Budget	Variance	Variance %	Projected Outturn	Annual Budget	Variance	Variance %	
Employee Costs									
Salaries Overtime Other Employee Costs Sub Total Employee Costs	358,975 8,040 108,402 475,417	364,657 7,678 113,700 486,034	5,682 (363) 5,298 10,617	2% (5%) 5% 2%	464,962 10,000 141,593 616,555	474,962 10,000 148,093 633,055	10,000 - 6,500 16,500	2% 0% 4% 3%	1 1
Supplies & Services	22,187	36,852	14,665	40%	48,000	48,000	-	0%	2
Transport & Plant Costs	33	768	734	96%	1,000	1,000	-	0%	
TOTAL EXPENDITURE	497,637	523,654	26,017	5%	665,555	682,055	16,500	2%	
Net Total	497,637	523,654	26,017	5%	665,555	682,055	16,500	2%	

Notes

1. Outturn reflects current position run rate and includes the impact of the COSLA pay award applied.

2. Current position due to timing issues in respect of expenditure/budget phasing.



Committee Report by Directorate - Finance

For Year 23/24 Period 10 ending 06-Jan-2024

		Year to	Date			Annual B	udget		Notes
EXPENDITURE	Actual	Budget	Variance	Variance %	Projected Outturn	Annual Budget	Variance	Variance %	
Employee Costs									
Salaries Other Employee Costs	822,858 244,291	827,399 242,929	4,541 (1,362)	1% (1%)	1,087,571 321,382	1,077,571 316,382	(10,000) (5,000)	(1%) (2%)	1 1
Sub Total Employee Costs	1,067,149	1,070,329	3,180	0%	1,408,954	1,393,954	(15,000)	(1%)	
Supplies & Services	5,373	3,455	(1,918)	(56%)	5,500	4,500	(1,000)	(22%)	
Transport & Plant Costs	260	154	(107)	(70%)	500	200	(300)	(150%)	
Third Party Payments									
Other Third Party Payments	7,631	3,839	(3,792)	(99%)	10,000	5,000	(5,000)	(100%)	2
Sub Total Third Party Payments	7,631	3,839	(3,792)	(99%)	10,000	5,000	(5,000)	(100%)	
TOTAL EXPENDITURE	1,080,413	1,077,776	(2,637)	(0%)	1,424,953	1,403,653	(21,300)	(2%)	
Net Total	1,080,413	1,077,776	(2,637)	(0%)	1,424,953	1,403,653	(21,300)	(2%)	

Notes

1. Outturn reflects current position run rate which incorporates short term costs of the new Director handover. Also includes the impact of the COSLA pay award applied.

2. Includes costs in relation to Smart Zonecard.



Committee Report by Directorate - Digital

For Year 23/24 Period 10 ending 06-Jan-2024

		Year to	Date		Annual Budget				
EXPENDITURE	Actual	Budget	Variance	Variance %	Projected Outturn	Annual Budget	Variance	Variance %	
Employee Costs									
Salaries Overtime Other Employee Costs	767,022 645 224,648	803,414 3,839 237,644	36,393 3,193 12,996	5% 83% 5%	1,006,498 5,000 294,558	1,046,498 5,000 309,558	40,000 - 15,000	4% 0% 5%	1 1
Sub Total Employee Costs	992,316	1,044,898	52,582	5%	1,306,056	1,361,056	55,000	4%	
Supplies & Services	27	2,303	2,276	99%	3,000	3,000	-	0%	
Transport & Plant Costs	-	1,535	1,535	100%	2,000	2,000	-	0%	
TOTAL EXPENDITURE	992,343	1,048,736	56,393	5%	1,311,056	1,366,056	55,000	4%	
Net Total	992,343	1,048,736	56,393	5%	1,311,056	1,366,056	55,000	4%	

Notes

1. Outturn reflects vacant posts run rate partially offset by adjustment for the impact of the COSLA pay award applied.



Committee Report by Directorate - Human Resources

For Year 23/24 Period 10 ending 06-Jan-2024

		Year to	Date		Annual Budget				
EXPENDITURE	Actual	Budget	Variance	Variance %	Projected Outturn	Annual Budget	Variance	Variance %	
Employee Costs									
Salaries Other Employee Costs	197,949 60,055	207,504 60,392	9,556 337	5% 1%	255,272 76,159	270,272 78,659	15,000 2,500	6% 3%	1 1
Sub Total Employee Costs	258,003	267,896	9,892	4%	331,432	348,932	17,500	5%	
Supplies & Services	8,251	5,374	(2,877)	(54%)	10,000	7,000	(3,000)	(43%)	
TOTAL EXPENDITURE	266,254	273,270	7,016	3%	341,432	355,932	14,500	4%	
Net Total	266,254	273,270	7,016	3%	341,432	355,932	14,500	4%	

Notes

1. Outturn reflects vacant post in establishment which has been recently filled partially offset by adjustment for the impact of the COSLA pay award applied.



Committee Report by Directorate - Elected Members

For Year 23/24 Period 10 ending 06-Jan-2024

		Year to I	Date			Annual	Budget	
EXPENDITURE	Actual	Budget	Variance	Variance %	Projected Outturn	Annual Budget	Variance	Variance %
Supplies & Services	44,201	47,241	3,040	6%	61,531	61,531	-	0%
Transport & Plant Costs	2,724	1,535	(1,189)	(77%)	2,000	2,000	-	0%
TOTAL EXPENDITURE	46,925	48,776	1,851	4%	63,531	63,531	-	0%
Net Total	46,925	48,776	1,851	4%	63,531	63,531	-	0%



Committee Report by Directorate - Contact Centre

For Year 23/24 Period 10 ending 06-Jan-2024

		Year to I	Date		Annual Budget					
EXPENDITURE	Actual	Budget	Variance	Variance %	Projected Outturn	Annual Budget	Variance	Variance %		
EAFENDITURE										
Employee Costs										
Salaries	351,750	334,663	(17,087)	(5%)	455,896	435,896	(20,000)	(5%)	1	
Overtime Other Employee Costs	1,434 98,376	1,919 89,339	486 (9,037)	25% (10%)	2,500 128,863	2,500 116,363	- (12,500)	0% (11%)	1	
	90,370	09,009			120,003	110,303				
Sub Total Employee Costs	451,559	425,921	(25,638)	(6%)	587,258	554,758	(32,500)	(6%)		
Supplies & Services	50,129	50,749	620	1%	66,100	66,100	-	0%		
Transport & Plant Costs	-	384	384	100%	500	500	-	0%		
Third Party Payments										
Other Third Party Payments	30,168	36,085	5,916	16%	47,000	47,000	-	0%		
Sub Total Third Party Payments	30,168	36,085	5,916	16%	47,000	47,000	-	0%		
TOTAL EXPENDITURE	531,856	513,138	(18,718)	(4%)	700,858	668,358	(32,500)	(5%)		
INCOME										
Agency Fee Income - Councils	(285,502)	(298,834)	(13,333)	4%	(389,229)	(389,229)	-	0%	2	
Other Income	-	(7,678)	(7,678)	100%	(10,000)	(10,000)	-	0%		
TOTAL INCOME	(285,502)	(306,512)	(21,011)	7%	(399,229)	(399,229)	-	0%		
Net Total	246,355	206,626	(39,729)	(19%)	301,629	269,129	(32,500)	(12%)		

Notes

1. Outturn reflects current position run rate and includes the impact of the COSLA pay award applied.

2. Current position due to timing issues in respect of expenditure/budget phasing.



Committee Report by Directorate - Corporate

For Year 23/24 Period 10 ending 06-Jan-2024

EXPENDITURE Employee Costs Salaries	Actual	Budget	Variance	Variance %	Broisstad Outturn				
Employee Costs Salaries					Projected Outturn	Annual Budget	Variance	Variance %	
Salaries									
Other Employee Costs	56,715 518,767	- 519,773	(56,715) 1,006	0%	60,000 677,000	677,000	(60,000) -	0%	1 2
Sub Total Employee Costs	575,482	519,773	(55,709)	(11%)	737,000	677,000	(60,000)	(9%)	
Property Costs									
Electricity Repairs and Maintenance	70,104 17,885	105,899 19,194	35,795 1,309	34% 7%	107,933 25,000	137,933 25,000	30,000	22% 0%	2
Property Insurance Other Property Costs	12,180 351,240	9,213 288,843	(2,967) (62,397)	(32%) (22%)	12,200 426,215	12,000 376,215	(200) (50,000)	(2%) (13%)	3
Sub Total Property Costs	451,408	423,149	(28,259)	(7%)	571,348	551,148	(20,200)	(4%)	
Supplies & Services	333,368	382,286	48,918	13%	497,924	497,924	-	0%	4
Transport & Plant Costs	50	-	(50)		50	-	(50)		
Third Party Payments									
Communications Other Third Party Payments	374,251 1,461,495	272,555 2,049,989	(101,696) 588,494	(37%) 29%	430,000 2,170,092	355,000 2,670,092	(75,000) 500,000	(21%) 19%	5 6
Sub Total Third Party Payments	1,835,746	2,322,543	486,797	21%	2,600,092	3,025,092	425,000	14%	
Financing Costs									
Contribution to Capital Funded from Revenue	3,180,851	3,180,851	-	0%	4,143,030	4,143,030	-	0%	
Sub Total Financing Costs	3,180,851	3,180,851	-	0%	4,143,030	4,143,030	-	0%	
TOTAL EXPENDITURE	6,376,905	6,828,602	451,698	7%	8,549,444	8,894,194	344,750	4%	
INCOME									
Agency Fee Income - Councils Interest Received Other Income	(799,516) (6,619,374) (332,246)	(792,328) (3,915,574) (312,478)	7,189 2,703,801 19,768	(1%) (69%) (6%)	(1,032,000) (8,300,000) (407,000)	(1,032,000) (5,100,000) (407,000)	- 3,200,000 -	0% (63%) 0%	7
TOTAL INCOME	(7,751,137)	(5,020,380)	2,730,757	(54%)	(9,739,000)	(6,539,000)	3,200,000	(49%)	
Net Total	(1,374,233)	1,808,222	3,182,455	176%	(1,189,556)	2,355,194	3,544,750	151%	

Notes

1. Costs associated with displaced staff.

2. Reduced outturn anticipated based on current cost run rate for head office electricity.

3. Includes costs in relation to property rates for vacant rental properties.

4. Current position due to timing issues in respect of expenditure/budget phasing.

5. Increased costs as a result of additional campaigns in 2023/2024.

6. Based on expenditure at P10, savings have been projected across corporate costs including consultancy and legal fees.

7. Increased income anticipated due to current rates and cash balances.