

19 January 2012

To all members of the Strathclyde Concessionary Travel Scheme Joint Committee

Dear Member,

Strathclyde Concessionary Travel Scheme Joint Committee – 27 January 2012

I request your attendance at a meeting of the Strathclyde Concessionary Travel Scheme Joint Committee to be held at **10.00 am on Friday, 27 January, 2012 in the committee room, third floor, Consort House, Glasgow** for the purpose of considering the undernoted business.

Tea/coffee will be available in the members' lounge from 9.30 am.

Yours sincerely

Valerie Davidson

Secretary to the Joint Committee

direct dial: 0141 333 3576

e mail valerie.davidson@spt.co.uk

Business

1. Apologies.
2. Declaration of Interest - Members are asked at this stage to declare any interests they may have in any of the items on the agenda. Members making a declaration of interest are reminded of the requirement to disclose the existence and nature of that interest.
3. Minute of previous meeting (copy herewith)
4. Strathclyde Concessionary Travel Scheme: Update on 2011/2012 changes and monitoring of performance and costs – Report by Treasurer (copy herewith).
5. Proposed Revenue Budget for financial year 2012/2013 – Report by Treasurer (copy herewith).
6. Revenue Monitoring Report as at period 9 - Report by Treasurer (copy herewith).
7. Internal Audit Report - Report by Treasurer (copy herewith).
8. Performance of Travel Card Unit - Report by Treasurer (copy herewith).

9. Request for young persons concession travel on ferry - Report by Treasurer (copy herewith).
10. Road Equivalent Tariff – pilot extension - Report by Treasurer (copy herewith).

Contact officers: **Valerie A Bowen** **0141 333 3130** **valerie.bowen@spt.co.uk**
 Kirsten Clubb **0141 333 3576** **kirsten.clubb@spt.co.uk**