

PLEASE COMPLETE:

Name: _____

Address: _____

Postcode: _____

Date of Birth: _____

Card 'valid to' date: _____



**RENEWAL OF NATIONAL ENTITLEMENT CARD
SCOTLAND-WIDE FREE BUS TRAVEL FOR OLDER AND DISABLED PEOPLE**

Dear Sir / Madam,

According to our records, your National Entitlement Card will soon expire.

If you are still eligible and wish to renew your card, please select the appropriate category overleaf and return this letter to the Travel Card Unit at the address below along with the relevant documents. **You must ensure that you include the appropriate evidence of eligibility as shown on the reverse of this letter.** Failure to provide the correct information will prevent a new card being issued.

If you no longer qualify under the disability criteria but are aged 60 or over, please provide a photocopy or scan of your birth certificate (or marriage certificate if your name has changed due to marriage), passport or photo driving licence in order to receive a card for those aged 60+.

A new photograph is not required unless there has been a significant change to your appearance.

If you have changed address, please provide proof of your new address. These documents (current or within last three months) are examples of acceptable proof of address:

- Home Utility Bill (e.g. Gas, Electricity, Land Line Telephone) or television licence
- Council Tax Bill (current financial year)
- Bank, Credit Card, Mortgage or Occupational Pension Statement

Please note – to qualify for a Companion Card you must be:

- In receipt of DLA - higher/middle rate of care component;
- In receipt of PIP - standard/enhanced rate of daily living component
- In receipt of Attendance Allowance; or
- Eligible for the above and receiving nursing care in a care home or hospital.

Documents should be copies unless otherwise specified. We cannot return originals.

Documents must include name and address and be dated within the past 12 months.

Documents can be emailed to us at freebus@spt.co.uk (apart from NCT002/003 certificates, originals of which must be posted to the address below).

****Personal Independent Payment (PIP): DWP 'Yearly Update' letter is not acceptable – required is a full award letter which lists the rates (standard or enhanced of the PIP components) and period of the award.**

If you have any queries regarding this letter, please contact us using the details below.

Strathclyde Partnership for Transport

Travel Card Unit t 0141 333 3211
Buchanan Bus Station f 0141 333 3175
10 Killermont Street
Glasgow G2 3NW
freebus@spt.co.uk
spt.co.uk

Useful Numbers for DWP award letters:	
Attendance Allowance	0800 731 0122
DLA	0800 121 4600
PIP	0800 121 4433

Please tick the box on the left to indicate the condition under which you wish to apply for a renewal of your National Entitlement Card and return this form, along with the relevant document, by email, fax or post to the Travel Card Unit using the contact details overleaf.

- Disability Living Allowance (DLA) - higher rate of mobility or higher/middle rate of care component
Required: Award letter from DWP, stating the rate and length of the award.
- Attendance Allowance
Required: Award letter from DWP, stating the rate and length of the award.
- Personal Independence Payment (PIP) – standard/enhanced rate of mobility or standard/enhanced rate of daily living component
Required: Award letter from DWP, stating the rate and length of the award.
- Living and receiving nursing care in a care home or hospital and eligible for higher/middle rate of care component of DLA, PIP or Attendance Allowance
Required: DLA/PIP/AA award Letter as above, or if benefit suspended we can consider a letter from the hospital/care home confirming that you live there and receive 24-hour nursing care.
- Blue Badge holder
Required: Valid Blue Badge (photocopy of both sides), V11 reminder from DVLA showing the “disabled” classification or exemption certificate DLA404 or WPA0442 from the DWP.
- Profoundly or severely deaf
Required: Letter from Audiologist, Hospital Consultant or Registered Society for the Deaf confirming bilateral hearing loss greater than or equal to 70dBHLs averaged over 1, 2 and 4KHz, or a letter from your GP confirming that you have been profoundly or severely deaf since birth.
- Driving licence refused or revoked on medical grounds
Required: Letter from DVLA, showing that licence has been refused or revoked on medical grounds OR original NCT003 (certificate of eligibility – epilepsy) signed by a Hospital Consultant, General Practitioner or Epilepsy Specialist Nurse. (NCT003 certificate available from TCU, address overleaf).
- Mental health condition recognised under the Mental Health (Care and Treatment) (Scotland) Act 2003, which has lasted for more than a year and impairs your ability to travel. You must need to travel to health or social care appointments as part of treatment activities, care or a rehabilitation programme
Required: Original, authorised NCT002 form (Mental Health Certificate) available from mental health clinic, hospital or centre providing the programme.
- Learning disability recognised under the Mental Health (Care and Treatment) (Scotland) Act 2003, and the need to travel to see a Support Worker or get to appointments or activities as part of ongoing support, care or treatment
Required: Original, authorised NCT002a form completed by someone who is co-ordinating or involved in the programme, such as a Support Worker, Social Worker or Local Area Co-Ordinator.
- Terminal illness or progressive, degenerative condition that severely impedes mobility and the ability to carry out day-to-day activities
Required: DS1500 report, hospice admittance letter, confirmation of registration on Scottish Hospice Register, letter from a Hospital Consultant (or other specialist medical professional providing any treatment and support) clearly stating what the condition is and confirming that it is progressively degenerative and severely impedes mobility and your ability to carry out day-to-day activities.
- Loss of limbs (one/both legs or both arms)
Required: Written confirmation from prosthetics clinic or physiotherapist.
- Armed Forces Compensation Scheme or lump sum benefit within tariff levels 1-8 (inclusive) or War Pension with mobility supplement/War Pension with constant attendance allowance
Required: Certification letter from the Service Personnel and Veterans Agency or award letter from Veterans’ Agency or MoD.
- Registered blind or partially sighted
Required: Photocopy of official Local Authority Blind or Partially Sighted registration certificate.