

## **Strathclyde Partnership for Transport**

### **Minute of Chair's Committee**

**2 April 2020**

Held via teleconference

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**Minute of the meeting of Strathclyde Partnership for Transport's Chair's Committee  
Held via teleconference (due to public health guidance) on 2 April 2020**

**Present** Councillors Martin Bartos (Chair); David Wilson (Vice Chair) and Alan Moir (Vice Chair).

**Attending** Gordon Maclennan, Chief Executive; Valerie Davidson, Assistant Chief Executive; Neil Wylie, Director of Finance and Antony Smith, Director of Subway.

**1. Apologies**

No apologies were noted

**2. Declaration of interest in terms of the Ethical Standards in Public Life etc (Scotland) Act 2000**

The committee noted that there were no declarations of interest.

**3. SPT emergency arrangements**

In light of the current public health emergency, and having heard from the Assistant Chief Executive that the approved Scheme of delegations stated:

“The following matters are excluded from the delegations to Committees and Officers and required to be considered and approved by the Partnership itself unless dealt with as a matter of **urgency** by the Chairs Committee: Para 8. The decision making structures of the Partnership including the powers of the various committees, the appointment of the Chair, Vice Chairs and Appointed Members...”

The Chairs Committee agreed:

- (1) that the current national public health emergency, and compliance with government restrictions, meant that the Partnership was not able to hold committee meetings in accordance with its normal operating arrangements;
- (2) that the approved scheme of delegations did allow for decision making in emergency situations, referring to:

Section 4.3, Para 1 stating that the Chief Executive and Assistant Chief Executive could take such measures as may be required in emergency situations including, without prejudice to the forgoing, to enter into an emergency contract where such a contract would avert, alleviate or eradicate the effects or potential effects of an emergency or disaster (actual or potential) involving or likely to involve danger to life or health or serious damage to or destruction of property, but subject always to:

- (a) the requirement to advise the Chair of the Partnership at the earliest opportunity;  
and
  - (b) the requirement to report the exercise of this power to the Partnership as soon as possible thereafter where the actions would ordinarily have been reported to the Partnership prior to the actions being taken;
- (3) that a Chairs Committee would be utilised for decisions where this was required;

- (4) approved that given the national emergency, the structure of Chairs Committee be extended and the chair of the Audit & Standards Committee be invited to participate, this also ensuring better cross party and committee representation;
- (5) that all decisions taken would be reported to the Partnership in due course to ensure full transparency;
- (6) that the next Operations Committee due to take place on 1 May 2020 would not be held, with all future meetings being determined on an individual basis having due regard to the government advice and restrictions in place at the time; and
- (7) that the Chair and Vice Chairs' thanks should be expressed to SPT staff.