

21 November 2014

To all members of the Audit & Standards Committee:-

Councillors David Wilson (Chair), John Bruce, Bill Grant, Bobby McDill, Pauline McKeever, Alan Moir, Paul Welsh and appointed members Ann Faulds, Tom Hart and Jim McNally.

Dear Member

Audit & Standards Committee – 28 November 2014

I request your attendance at a meeting of the Strathclyde Partnership for Transport's Audit & Standards Committee to be held at **12.30 pm** on Friday, 28 November, 2014 in the Large Boardroom, seventh floor, Consort House, 12 West George Street, Glasgow for the purpose of considering the undernoted business.

Yours sincerely

Valerie Davidson

Secretary

direct dial: 0141 333 3576

Business

1. Apologies.
2. Declaration of Interest – Members are asked at this stage to declare any interests they may have in any of the items on the agenda. Members making a declaration of interest are reminded of the requirement to disclose the existence and nature of that interest.
3. Minute of previous meeting (copy herewith).
4. Corporate Risk Register update – Report by Assistant Chief Executive (Business Support) (copy herewith).
5. Regularity audit of communications monitoring and reporting – Report by Assistant Chief Executive (Business Support) (copy herewith).

6. Contract Audit – Advertising – Report by Assistant Chief Executive (Business Support) (copy herewith).
7. Regularity audit of Ibrox Subway station – Report by Assistant Chief Executive (copy herewith).
8. IT controls – application(s) and change – Report by Assistant Chief Executive (Business Support) (copy herewith).
9. Regularity audit of carbon reduction commitment energy efficiency scheme – Report by Assistant Chief Executive (Business Support) (copy herewith).
10. Systems review of subsidised bus service returns – Report by Assistant Chief Executive (Business Support) (copy herewith).
11. Value for money study – fleet vehicles (non-bus) – Report by Assistant Chief Executive (Business Support) (copy herewith).
12. Regularity audit of insurance claims - Report by Assistant Chief Executive (Business Support) (copy herewith).
13. Engagement follow-up performance – July to November 2014 – Report by Assistant Chief Executive (Business Support) (copy herewith).
14. Internal Audit Plan 2014/15 mid-year progress - Report by Assistant Chief Executive (Business Support) (copy herewith).
15. Public Reporting Complaints Statistics – Report by Assistant Chief Executive (Business Support) (copy herewith).
16. Members and Directors Expenses 2014/15 – Report by Assistant Chief Executive (Business Support) (copy herewith).

Contact officers:-

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