



Call off contract for the supply of bus stop components, contract 16-088 (Lot 2)

Committee: Strategy & Programmes

Date of meeting: 27 January 2017

Date of report: 17 January 2017

Report by Assistant Chief Executive (Operations)

1. Object of report

To recommend the award of a call off contract to supply Bus Stop Components, necessary to keep bus stops maintained to the expected standards.

2. Background

SPT manages around 11,300 bus stops on behalf of the 12 Local Authorities in the SPT area under agency agreements. In addition, SPT owns 13,900 bus stop pole mounted information cases installed at over 9,600 bus stops throughout the 12 council areas.

Resulting from the duties placed upon SPT by the Transport (Scotland) Act 2001, and in agreement from the 12 unitary authorities, SPT carried out a bus stop upgrading programme between 2003 and 2008, renewing bus stop flags, poles and information cases. At that time a higher quality integrated, aluminium bus stop was introduced and since 2008 the aluminium integrated bus stop has continued to be installed at the majority of bus stops.

It is essential that the bus stop components to be called off under this contract, for the continued maintenance of existing stops and the provision of new stops, can be easily integrated with the existing bus stop infrastructure.

3. Outline of proposals

The contract was advertised as an OJEU notice in Europe and all companies tendering were required to complete a Technical (Quality) and Commercial (Pricing) response. The advertisement notice advised an open tendering exercise with the tenders to be evaluated on a 20/80 Quality/Price basis.

The Technical elements included experience in the field of bus stop components supply, compliance with delivery requirements, integration with existing infrastructure and compliance with the component specifications.

Three companies submitted tenders: Externiture, Pass Tech and Trueform.

In order to achieve a comparative cost for each tenderer, the pricing schedule comprised a list of items and quantities indicative of the quantities we estimated will be called off during the first 12-month period of the contract. A total cost for each tenderer was calculated by adding the totals of each of the items on the schedule. The prices are fixed for 3 years.

The following table summarises the tender assessment results

Tenderer	Tendered cost (estimated for one year)	Weighted cost score (80%)	Weighted Quality Score (20%)	Total Score	Rank
Externiture	£162,169	65.08	20	85.08	2
Pass Tech Solutions Ltd	£131,925	80	6.25	86.25	1
Trueform	£207,896	50.77	20	70.77	3

4. Conclusions

From assessment of the tenders the offer from Pass Tech achieves the highest total combined price/quality score and provides the most economically advantageous tender.

5. Committee action

The Committee is recommended to agree to the award of the call off bus stop components supply contract based on SPT terms and conditions to Pass Tech Solutions Ltd for an initial period of 3 years (value based on annual average is £395,775), with the option to extend up to a further two years. Contract extensions for years 4 and/or 5 will be subject only to CPI increase.

6. Consequences

Policy consequences: *In line with Regional Transport Strategy.*

Legal consequences: *Any contract will be awarded subject to SPT's terms and conditions for the supply of goods, materials and services included in the ITT.*

Financial consequences: *Annual expenditure resulting from the award of the call off contract will be limited to the funds available through approved revenue and capital budgets.*

Personnel consequences: *None.*

Equalities consequences: *It is essential that a maintenance operation is in place to ensure the integrity of the bus stop network for the benefit of the travelling public.*

Risk consequences: *There is a health and safety imperative to maintain bus stops in a safe and serviceable condition.*

Eric Stewart
Assistant Chief Executive (Operations)

Gordon MacLennan
Chief Executive

for further information, please contact Gerry Irvine, Operations & Security Manager (Bus) on ext 3217