

Strathclyde Partnership for Transport minute of Strategy & Programmes Committee meeting

27 June 2008

held in Consort House, Glasgow

contact officers:

Valerie A Bowen	phone: 0141 333 3130
Kirsten Clubb	phone: 0141 333 3576
Sharon MacKinnon	phone: 0141 333 3172

Minute of the meeting of the Strathclyde Partnership for Transport Strategy & Programmes Committee held in Glasgow on 27 June 2008

Present	Councillors David Fagan (Chair), Robert Burrows, Eddie Phillips, John Murray (deputy) and Alistair Watson and appointed members Liz Connelly and Gavin Scott.
Apologies	Councillors Ian Gray, Alex Hannah, Bill McIntosh, Davie McLachlan, Duncan MacIntyre, Alan Malcolm, George Roberts and Ruth Simpson.
Attending	Valerie Davidson, Assistant Chief Executive (Business Support)/Secretary; Gordon MacLennan, Assistant Chief Executive (Operations); and Neil Wylie, Director of Finance.

1. Minute of previous meeting

The minute of the meeting of 16 May 2008 (issued) was submitted and approved as a correct record.

Arising from the minute with regard to page 3, paragraph 4, Mr MacLennan informed members that a letter had been received from the Minister for Transport, Infrastructure and Climate Change advising that SPT's Regional Transport Strategy had now been approved.

2. 2007/08 abstract of accounts

[Click here to view report](#)

There was submitted and approved a report (issued) of 10 June 2008 by the Assistant Chief Executive (Business Support) requesting that the committee agree that the draft abstract of the annual accounts for the financial year ending 31 March 2008 be submitted to the Controller of Audit.

3. Revenue monitoring report as at 24 May 2008

[Click here to view report](#)

There was submitted a report (issued) of 10 June 2008 by the Assistant Chief Executive (Business Support),

- (1) reminding members that the Partnership had approved a revenue budget for 2008/09 of £47.230m;
- (2) appending the revenue monitoring report for the period to 24 May 2008 (period 2); and
- (3) informing members that, based on the information to date, an underspend of £38,000 was forecast at this stage and all expenditure heads would be monitored closely to ensure that the projected underspend was achieved.

After consideration, the committee noted the terms of the report.

27 June 2008

4. Capital programme monitoring and proposed amendments and additions – as at 24 May 2008

[Click here to view report](#)

With reference to the minute of the Partnership of 18 April 2008 (page 2, paragraph 2) when the Partnership had approved a capital budget for 2008/09 of £22.547m against net funding of £21.311m, there was submitted a report (issued) of 30 May 2008 by the Assistant Chief Executive (Operations),

- (1) providing a financial analysis of the capital programme budget and actual spend as at 24 May 2008 (period 2) in summary by service and in detail by project which highlighted an actual spend to date of £1.248m compared to a revised profile expenditure to be incurred by the end of period 2 of £2.92m;
- (2) highlighting the following projects which had been selected for detailed reporting:-
 - Demand Responsive Vehicles;
 - Govan Bus Station;
 - Clydebank Bus Station;
 - Easterhouse Rail Station Park and Ride;
 - Subway train wash;
 - Directly funded local authority projects;
- (3) appending a list of various proposed amendments to the capital programme which, if approved, would result in an anticipated outturn spend of £22.852m at the end of the financial year;
- (4) advising members that additional funding which had been sought and utilised in a grant funding swap arrangement with other RTPs in the financial year 2007/08 was due to be returned to the relevant RTPs this financial year; and
- (5) recommending that the committee
 - (a) note the delivery and financial performance of the 2008/09 SPT Capital Programme as at 24 May 2008; and
 - (b) approve the amendments to the 2008/09 Capital Programme to reflect project delivery issues as undernoted:-

Capital Project	Value (£)	Justification
Bus security measures	11,449	request to carry over £11,449 from 2007/08 to complete purchases of cycles and protective clothing by Strathclyde Police
Rail ticketing system – Glasgow Airport Travel Centre	(10,000)	reimbursement of equipment purchased in January 2007 from First Scotrail for rail tickets. As a result of various issues the project did not proceed

27 June 2008

Crossing options at Renfrew/Yoker	(24,000)	50% contribution by Scottish Enterprise Renfrewshire towards cost of study
Motherwell Transport Interchange	5,000	small cost overrun from the financial year 2007/08
Tunnel lighting and service power supply	3,000	small cost overrun from the financial year 2007/08
Enhancement of existing door entry system	3,200	small cost overrun from the financial year 2007/08
Train Management System and CIS upgrade	14,000	small cost overrun from the financial year 2007/08
General IT Budget	1,000	small cost overrun from the financial year 2007/08
Project Amendments		
Bus Scoping Study	21,000	original category 1 budget allocation of £30,000 in 2008/09. Current cost estimates to procure consultant to conduct required feasibility studies is now £51,000.
Glasgow Airport Rail Link Phase 2	430,000	Following the transfer of the Glasgow Airport Rail Link project from SPT to Transport Scotland on 24 May 2008 some residual expenditure has occurred on the project from the beginning of the financial year. The expenditure of £0.430m will be fully funded by Transport Scotland.

27 June 2008

Upgrading GIS toolset	(150,000)	The supplier (ESRI) has reassessed their original quote which increased the price from £0.200m to £0.300m. On this basis, it has been decided that the project is no longer valid against the Business Case. Request the funding be moved to Category 2 at this stage.
-----------------------	-----------	------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

After having heard Mrs Davidson in further explanation of the report, the committee approved the recommendations at (5) above.

5 Capital budget: Bus Action Plan infrastructure proposals

[Click here to view report](#)

With reference to the minute of 15 February 2008 (page 7, paragraph 13) when the Partnership had

- (1) approved a provisional capital plan and budget for the three year period commencing 1 April 2008;
- (2) noted the aggregation of bids by partner councils for bus infrastructure into the Bus Action Plan; and
- (3) agreed that the approved capital programme should be subject to further allocation to councils following additional development work to align the various bids with SPT's strategies,

there was submitted a report (issued) of 19 June 2008 by the Assistant Chief Executive (Operations),

- (a) informing members that further analysis work had been carried out on the Bus Action Plan Infrastructure Aggregate Project;
- (b) advising members
 - (i) that following examination of earlier bids, several councils had been requested to submit additional details of their funding applications to provide a better appreciation of what the proposals entailed; and
 - (ii) that on receipt of this information, SPT had carried out an assessment of the bids and how they aligned with the strategic priorities identified in the draft Regional Transport Strategy, the local transport strategies and Single Outcome Agreements, the operational/social benefits and stages of development;

27 June 2008

- (c) enclosing as an appendix to the report a table detailing all bids contained within the aggregate Bus Action Plan together with associated recommendations and comment; and
- (d) recommending that the committee
 - (i) approve the recommendations with regard to each bid as detailed in the appendix to the report including the advancement of several schemes submitted by partner councils from priority 2 to priority 1; and
 - (ii) agree that a report be submitted to a future committee with recommendations on the residual proposals which were currently recommended to hold priority 2 status.

After consideration and having heard Mr MacLennan in answer to members' questions, the committee approved the recommendations at (d) above.

6. Glasgow Airport Rail link – project transfer

[Click here to view report](#)

With reference to the minute of the Partnership of 28 March 2008 (page 1, paragraph 2) when the Partnership had

- (1) noted, *inter alia*, that the Minister for Transport, Infrastructure and Climate Change intended to transfer responsibility for implementing the Glasgow Airport Rail Link project, as permitted by the terms of the Glasgow Airport Rail Link Act 2007, from SPT to Transport Scotland; and
- (2) agreed to the transfer of the project to Transport Scotland,

there was submitted and noted a report (issued) of 3 June 2008 by the Assistant Chief Executive (Business Support),

- (a) informing members that the transfer of Authorised Undertaker powers for the Glasgow Airport Rail link project had been concluded in a minute of agreement signed by Transport Scotland and SPT on 19 May 2008 with the project formally being transferred to Transport Scotland with effect from 23 May 2008;
- (b) listing the third party agreements which had now been transferred and supplier contracts which had been novated as part of the transfer to Transport Scotland;
- (c) advising members that relevant SPT employees had transferred to Transport Scotland under TUPE regulations with the remaining such staff retained by SPT and deployed on other projects which were being progressed by SPT's projects department;
- (d) explaining that SPT had a small number of residual knowledge transfer activities which would take place up until 30 June 2008, including the closing down of all supplier accounts which had been transferred to Transport Scotland on 23 May 2008;

27 June 2008

- (e) highlighting that all land purchased for the purpose of the project had now been transferred to Transport Scotland with the exception of land obtained via the Airlink transaction which would be transferred at the finalisation of the liquidation process which forms part of that transaction; and
- (f) concluding that SPT were conducting an exercise to capture project knowledge and lessons learned which would be applied to other projects.

7. Croy rail station car park project – progress update

[Click here to view report](#)

With reference to the minute of the Partnership of 20 October 2007 (page 2, paragraph 5) when the Partnership had agreed to grant fund First ScotRail in the sum of £6m for the delivery of a new Multi Storey Car Park (MSCP) and the reconfiguration of the existing Network Rail car park at Croy Railway Station, there was submitted a report (issued) of 3 June 2008 by the Assistant Chief Executive (Operations),

- (1) detailing the progress made on the project including the completion of the outline design, achievement of planning permission and the procurement process for the design and build contract for the MSCP;
- (2) informing members
 - (a) that during the course of developing the design, Transport Scotland had published a report which had examined Edinburgh-Glasgow rail improvements;
 - (b) that the report had identified a range of options at Croy rail station such as relocation and enhancements of tracks, platforms and the station itself; and
 - (c) that SPT had sought clarity on the proposals to ensure there was no conflict or risks with the proposed MSCP and station car park improvements;
- (3) advising members
 - (a) that SPT had recently been advised by Transport Scotland that the station would be retained in its current position but would include an additional turnback facility which was likely to result in changes to the station layout;
 - (b) that whilst at this stage there were no detailed plans available to show the scale of development proposed, SPT had been advised that initial concepts (GRIP 2) would be provided between August and October 2008; and
 - (c) that, consequently, it was fundamentally important that SPT align the MSCP with the Croy Station improvements being planned by Transport Scotland to ensure there was no abortive work;
- (4) highlighting
 - (a) that in order for the MSCP to operate in unison with the station car park it would be necessary for First ScotRail to introduce charges to the station car park; and

27 June 2008

- (b) that although First ScotRail were currently progressing discussions with Transport Scotland regarding this matter, SPT would require to be satisfied that at least an agreement in principle was in place prior to the contract being awarded for the MSCP;
- (5) explaining
- (a) that discussions were ongoing with North Lanarkshire Council on ways to obviate congestion in the Croy area once the MSCP project was at build stage; and
 - (b) that as there were several areas around the station that had the potential to increase in popularity for unofficial parking with the introduction of charges to the official car parks in the MSCP and the station, SPT would continue discussions with North Lanarkshire Council officers with regard to the introduction of parking restrictions and enforcement within those areas; and
- (6) concluding that SPT were continuing to press for the resolution of the outstanding issues in respect of the future development of Croy Station by others by August 2008, in order that the design and build contract could be awarded this calendar year in line with the outlined programme.

After discussion and having heard Mr Maclennan in answer to members' questions, the committee noted

- (i) the terms of the report; and
- (ii) that a letter would be sent to Transport Scotland seeking clarity on the future development plans at Croy Rail Station.

8 Conference

The committee authorised the two Vice Chairs to attend the 15th World Congress on Intelligent Transport Systems conference to be held in New York from 16 – 20 November 2008.