

Strathclyde Partnership for Transport

Minute of Strategy & Programmes Committee

8 September 2017

held in 131 St Vincent Street, Glasgow

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Minute of the meeting of Strathclyde Partnership for Transport's Strategy & Programmes Committee held in 131 St Vincent Street, Glasgow, on 8 September 2017

- Present** Councillors Alan Moir (Chair), Dr Martin Bartos, Ian Cochrane, Charlie Gilbert (substitute), Anna Richardson, Jim Roberts, David Shearer and David Wilson and appointed members Ann Faulds, Anne Follin, Alex Macaulay, and Jim McNally.
- Attending** Valerie A Bowen, Senior Committee Officer; Gordon MacLennan, Chief Executive; Eric Stewart, Assistant Chief Executive (Operations); Charlie Hoskins, Senior Director; Neil Wylie, Director of Finance and HR; Bruce Kiloh, Head of Policy & Planning and Mary Frances O'Neill, Senior Legal Advisor, Legal & Property.

1. Apologies

Apologies were submitted from Councillors Alan Lafferty and Allan Stubbs and appointed members Brian Davidson and Jo MacLennan.

2. Declarations of interest in terms of the Ethical Standards in Public Life etc (Scotland) Act 2000

The committee noted that there were no declarations of interest.

3. Minute of previous meeting

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The minute of the meeting of 17 March 2017 was submitted and approved as a correct record.

4. Revenue monitoring report as at 22 July 2017 (period 4)

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There was submitted a report (issued) of 31 August 2017 by the Assistant Chief Executive (Business Support)

- (1) reminding members that the Partnership had approved a core revenue budget for 2017/2018 of £37.670m;
- (2) appending the revenue monitoring report for the period to 22 July 2017 (period 4) which detailed the main variances, together with a detailed budgetary control report; and
- (3) explaining that it proposed not to effect any virements at this stage, thus allowing for more certainty on year end outturns; and
- (4) informing members that, having taken account of all SPT service priorities across the revenue and capital programmes, a positive variance of £1.670m was forecast at this stage.

After consideration and having heard that all expenditure heads would continue to be monitored to ensure this positive variance was achieved and the required year end break-even position would be achieved at year end, the Committee noted the terms of the report.

5. 2016/2017 capital outturn and capital programme monitoring report and proposed amendments as at 22 July 2017 (period 4)

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There was submitted and approved a report (issued) of 31 August 2017 by the Assistant Chief

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Executive (Business Support)

- (1) informing members of the draft 2016/2017 capital outturn position as undernoted:-

Ref	Category	Subway Modernisation £000	Fastlink £000	General Capital £000	Total £000
1	Projected programme spend as at 17 March 2017	27,970	3,750	29,715	61,435
2	Capital Programme 2016/17	27,758	2,736	29,154	59,648
3	Scottish Government general capital grant	6,000	-	10,074	16,074
4	Scottish Government specific capital grants	21,758	2,736	-	24,494
5	Other grants and contributions	-	-	193	193
6	Revenue contribution to the capital programme	-	-	1,800	1,800
7	Subway fund utilisation	-	-	17,087	17,087
8	Total funding 2016/17	27,758	2,736	29,154	59,648
9	Variance	-	-	-	-

- (2) reminding members that the 2017/2018 capital programme had been approved by the Partnership on 10 February 2017 against known capital grant and other sources of funding;
- (3) advising members that actual expenditure as at 22 July 2017 (period 4) totalled £6.268m compared to a planned spend position of £6.590m;
- (4) providing a detailed financial analysis of individual projects contained within the programme, split by department;
- (5) appending proposed amendments to the capital programme, together with reasons for the adjustments listed against each project, which represented a net reduction of £10.653m in the 2017/2018 capital programme;
- (6) informing members that the proposed amendments had included a reduction of £9.953m for the Subway Modernisation project "Rolling Stock & New System: Manufacture & Supply Agreement" and, since setting the 2017/2018 budget, the delivery programme had become more robust and updated profiles had been received. A detailed update had been presented to the Partnership meeting in June 2017; and
- (7) requesting that the committee
- (a) note
- (i) the draft 2016/2017 capital outturn position;
- (ii) the financial performance of the 2017/2018 capital programme as at period 4; and

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- (iii) that further work to quantify and manage risks, advance savings and re-phase existing projects was being undertaken to balance spend against budget;
- (b) approve the proposed amendments to the 2017/2018 capital programme as detailed in appendix 2 to the report; and
- (c) agree to Grant Fund or to vary existing Grant Fund letters to the Local Authorities or other bodies for those awards up to the value of £200,000 and authorise the Assistant Chief Executive (Business Support) to complete the award letters.

6. Annual Treasury Management Report 2016/2017

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There was submitted and noted a report (issued) of 30 August 2017 by the Assistant Chief Executive (Business Support)

- (1) informing members that, through regulations issued under the Local Government in Scotland Act 2003, an annual report required to be produced to present an overview of treasury activities undertaken in the previous financial year, together with actual prudential and treasury indicators;
- (2) summarising the Treasury Management performance for the financial year 2016/2017 which covered
 - the economy and interest rates in 2016/2017;
 - capital expenditure and financing;
 - the overall treasury position as at 31 March 2017;
 - prudential and treasury management indicators;
 - investment strategy for 2016/2017; and
 - investment outturn for 2016/2017;
- (3) appending SPT's prudential and treasury management indicators; and
- (4) concluding
 - (a) that during the financial year 2016/2017, SPT had operated within the Prudential and Treasury Management Indicators set out in the Treasury Management Strategy; and
 - (b) that the Annual Investment Strategy for 2016/2017 had been followed in full.

7. Legal Services Framework Agreement – Appointing a Panel of External Legal Advisors

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There was submitted a report (issued) of 28 August 2017 by the Chief Executive,

- (1) outlining the tender assessment procedure for a proposed panel of legal firms which could be instructed on the basis of tendered rates or be asked to participate in mini tendering for legal services over the period September 2017 to September 2020, with an option for SPT to extend the framework to September 2021; and
- (2) recommending that the following firms be included in the approved SPT framework for the provision of legal services:-

Lot 1 – Information Governance: Maclay Murray & Spens

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Lot 2 – Debt Recovery:	Anderson Strathern LLP
Lot 3 – General Corporate:	Maclay Murray & Spens, Anderson Strathern LLP, Brodies LLP
Lot 4 – General Property:	Maclay Murray & Spens, Anderson Strathern LLP, Brodies LLP
Lot 5 - Employment:	Maclay Murray & Spens, Anderson Strathern LLP, Brodies LLP

After discussion and having heard Miss O'Neill in answer to members' questions, the Committee approved the recommendation at (2) above.

8. Rail Update in SPT area

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There was submitted a report (issued) of 16 August 2017 by the Senior Director

- (1) updating members on strategic rail issues in the SPT area, particularly in relation to the Edinburgh-Glasgow Improvement Programme (EGIP), High Level Output Specification; The Hansford Review, the 2018 Rail fares increase, Public Sector Bidder for future Rail Franchises in Scotland and Timetable changes;
- (2) providing information on a number of other projects/initiatives in which SPT and its partners had an involvement; and
- (3) confirming that, at a strategic level, SPT continued to engage actively with rail industry partners through various forums and continued to liaise directly with Transport Scotland, Councils, ScotRail and Network Rail on issues of various interest, including capital investments in rail related infrastructure.

After consideration and having heard Messrs MacLennan and Hoskins in answer to members' questions, the committee noted the terms of the report.

9. Draft Responses to Scottish Government consultations on Parking, Planning, and the Socio-Economic Duty

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There was submitted a report (issued) of 14 August 2017 by the Senior Director appending SPT's draft response to each of the following Scottish Government consultations:-

- (1) Improved parking in Scotland;
- (2) People, Places and Planning – Position Statement; and
- (3) The Socio-Economic Duty.

After consideration and having heard Mr Kiloh in answer to members' questions, the committee approved the draft responses to the consultations.