

Strathclyde Partnership for Transport

Minute of meeting

28 June 2013

held in Consort House, Glasgow

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Minute of the meeting of the Strathclyde Partnership for Transport held in Consort House, Glasgow, on 28 June 2013

- Present** Councillors Jim Coleman (Chair)*, Malcolm Balfour, John Cairney (substitute), Gilbert Davidson, Eddie Devine, Kaye Harmon, Chris Kelly, Alan Moir, Robert G MacIntyre, Bobby McDill, Patrick McGlinchey, Denis McKenna, Hanif Raja (substitute), Hamish Stewart, Paul Welsh and David Wilson and appointed members Ann Faulds, Anne Follin, Tom Hart, Niall McGrogan, Jim McNally and Gavin Scott.
- Attending** Valerie Davidson, Assistant Chief Executive (Business Support)/Secretary; Valerie A Bowen, Senior Committee Officer; Gordon MacLennan, Chief Executive; Eric Stewart, Assistant Chief Executive (Operations); Charlie Hoskins, Director of Projects and Bruce Kiloh, Head of Policy & Planning.

* see item 7

1. Apologies

Apologies were submitted from Councillors John Bruce, Tony Buchanan, David Fagan, Charlie Gilbert (substitute) and Pauline McKeever and appointed members Alan Malcolm and Susan Nicol.

2. Declaration of interest in terms of the Ethical Standards in Public Life etc (Scotland) Act 2000

The Partnership noted that there were no declarations of interest.

3. Minute of previous meeting

[Click here to view minute](#)

The minute of the meeting of 3 May 2013 was submitted and approved as a correct record.

4. Committee minutes

The minutes (issued) of the undernoted committees were noted subject to the 'P' paragraph contained in the Strategy and Programmes Committee minute which was approved and the replacement of Ann Faulds with Anne Follin in the list of those attending the Personnel Committee :-

- (1) Personnel Committee of 3 May 2013;
[Click here to view report](#)
- (2) Operations Committee of 31 May 2013; and
[Click here to view minute](#)
- (3) Strategy and Programmes Committee of 14 June 2013.
[Click here to view minute](#)

5. Variation in order of business

In terms of Standing Order no. 3.4, the Partnership agreed to vary the order of business as hereinafter minuted.

6. Change to Glasgow City Council representation on the Partnership

Mrs Davidson informed members that Glasgow City Council had intimated a change to its representation on the Partnership. She explained that Councillor Gilbert Davidson had been appointed to replace Councillor George Redmond, which had left a vacancy in the role of Chair.

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***7. Appointment of Chair**

With reference to the previous item, nominations were sought for the post of Chair. Nominations were as follows:-

Councillor Jim Coleman, nominated by Councillor Chris Kelly, seconded by Councillor David Wilson; and

Councillor Malcolm Balfour, nominated by Councillor Bobby McDill, seconded by Councillor Paul Welsh.

On a vote being taken by a show of hands, 3 members voted for Councillor Balfour and 13 members for Councillor Coleman who was appointed Chair of the Partnership and took the Chair for the remainder of the meeting.

8. 2013/2013 Abstract of Accounts

[Click here to view report](#)

There was submitted and approved a report (issued) of 12 June 2013 by the Assistant Chief Executive (Business Support) requesting that the Partnership agree

- (1) that the draft abstract of the annual accounts, appended to the report for the financial year ending 31 March 2013, be submitted to the Controller of Audit no later than 30 June 2013; and
- (2) to note the asset impairment of £5.551m. which had resulted from a review of all fixed assets and, in particular, Subway assets, driven by the progress in the Subway modernisation programme.

9. Subway modernisation: progress update

[Click here to view report](#)

There was submitted a report (issued) of 3 June 2013 by the Assistant Chief Executive (Operations)

- (1) providing information on the overall progress made on the Subway modernisation project since the last update to the Partnership in December 2012, including
 - (a) the progress on the most significant package of new trains, signalling and control systems with two companies/consortia submissions currently progressing through to the next stage in the procurement process;
 - (b) the progress on ongoing infrastructure works in the tunnels, track and yard areas;
 - (c) the ongoing programme of design and implementation of the station improvements including the completion at Partick platform level and progress on site at Kelvinhall and Ibrox;
 - (d) ticketing software development, physical enabling works, test and implementation planning which were all well advanced, and the main gateline transition work which was due to commence shortly;

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- (e) the completion of the new welfare/amenity block and recent award of contract for the refurbishment of accommodation at Broomloan;
 - (f) the ongoing approach to learning from others which had included attendance at the UITP Congress in Geneva from 27 to 30 May 2013 and, specifically, the visit to Lausanne M2 fully automated metro; and
 - (g) the changes to the capital programme profile referred to in the report to reflect the more detailed delivery programmes that were now available for each project;
- (2) highlighting the fact that the tender response on the infrastructure asset renewal contract had resulted in a single tender response and alternative strategies were being considered to ensure that SPT achieved value for money whilst assessing the single tender response;
 - (3) intimating that, overall, the subway modernisation programme was progressing well and whilst there were some deviances and delays on short term milestones on individual projects (eg tunnel works at Buchanan Street to Cowcaddens), all work streams were within the overall timeline for completion and budget; and
 - (4) recommending approval of the award of an extension to the contract with Racon Management Services, for specialist technical and commercial support in leading on the procurement of the new rolling stock package of works, at an estimated budget of £350,000.

After consideration and having heard Messrs Hoskins and Stewart in answer to members' questions, the Partnership

- (i) approved the recommendation at (4) above; and
- (ii) otherwise noted the terms of the report.

10. Scotrail Franchise – renewal process

[Click here to view report](#)

There was submitted a report (issued) of 3 June 2013 by the Assistant Chief Executive (Operations)

- (1) reminding members
 - (a) that the ScotRail franchise covered all rail services in Scotland with the exception of East Coast and West Coast Mainline, Cross-Country, Transpennine Express and Sleeper services; and
 - (b) that the ScotRail franchise, currently operated by First Group (as First ScotRail) on behalf of Scottish Ministers, was due for renewal in April 2015 and the procurement process would commence in July 2013 with the publication of an OJEU notice;
- (2) highlighting the fact that Transport Scotland had confirmed that the objectives for the franchise had been designed to reflect the transport priorities of the Scottish Government, viz. :-

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- improved journey times and connections;
 - reduced emissions from transport; and
 - improved quality, accessibility and affordability;
- (3) informing members that Transport Scotland had set the following parameters for the new franchise:-
- a possible 10 year franchise with an initial 5 year period, thereafter a review would be undertaken and a decision made as to whether or not an extension to the end of year 7 or year 10 of the franchise was appropriate;
 - minimum service level to be specified with bidders asked to offer proposals as to how they would stimulate off-peak traffic;
 - regulated fares structure for peak journeys with bidders able to set off-peak fare levels. Bidders would also be expected to take the full revenue risk, subject to a risk sharing arrangement with Transport Scotland which would be similar to the process in place for the current franchise whereby a return for the public purse would be generated should income levels go above an agreed figure;
 - collaborative working and mutually beneficial results from infrastructure investments such as the on-going EGIP and the Borders Rail projects;
 - work within the Service Quality Incentive Regime (SQUIRE) and National Passenger Satisfaction Survey parameters to deliver a quality service;
 - a minimum performance level (services on time) of 92% would be expected, rising to 92.5% by the end of year 5;
 - procurement of suitable rolling stock as per industry and minimum appropriate franchise standards. Bidders would also be expected to procure EGIP rolling stock;
 - requirement to develop smartcard ticketing products as well as wi-fi capability;
 - establishment of collaborative working relationships with Network Rail and other industry partners;
 - establishment of a minimum level of integration with other modes, develop existing services and actively seek to introduce others; and
 - provision of financial security proportionate to the size and importance of the ScotRail franchise; and
- (4) concluding
- (a) that SPT would continue to participate fully in the re-franchising process to ensure a strong connection between SPT as the statutory Regional Transport Partnership for the west of Scotland and the new franchise holder, primarily via the West of Scotland Rail Forum; and
 - (b) that SPT would liaise, as appropriate, with all relevant parties to ensure that the travelling public in the SPT area had the fullest possible access to rail services which would enable access to jobs, healthcare, education, and retail and leisure opportunities, as well as integration with other modes.

After consideration and having heard Mr Kiloh in amplification of the report and in answer to members' questions, the Partnership noted the terms of the report.

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11. **Transport Outcomes reports 2013/2014**

[Click here to view report](#)

There was submitted a report (issued) of 31 May 2013 by the Assistant Chief Executive (Operations)

- (1) outlining the process for finalising the Transport Outcome Reports (TORs) for 2013/14 for SPT's constituent councils and Community Planning Partnerships which included meetings with each council to discuss the draft reports for their areas;
- (2) informing members of the contribution the TORs made to the development of Community Planning Partnership Single Outcome Agreements (SOAs);
- (3) highlighting the focus given within the TORs to the services and benefits that SPT had delivered in 2012/13 together with details of the key deliverables and areas of partnership working for 2013/14;
- (4) updating members on recent developments in Community Planning; and
- (5) appending draft TORs for East Ayrshire, East Dunbartonshire and Glasgow.

After discussion and having heard Messrs MacLennan and Kiloh in answer to members' questions, the Partnership

- (a) agreed
 - (i) that officers extend an invitation to members on the board of each of the Community Planning Partnerships to attend the presentation on the TOR for their area; and
 - (ii) to encourage attendance from all members within their own councils; and
- (b) otherwise noted the terms of the report.

12. **SPT responses to Scottish Government consultations on National Planning Framework 3 and Scottish Planning Policy**

[Click here to view report](#)

With reference to the minute of 7 December 2012 (page 5, paragraph 11) when the Partnership had

- (1) approved SPT's draft response to the Scottish Government's initial consultation on the National Planning Framework 3 (NPF3), a strategy for the long term development of land use in Scotland; and
- (2) noted that a separate but related consultation on Scottish Planning Policy (SPP) was underway also and would be reported to a future meeting,

there was submitted a report (issued) of 30 May 2013 by the Assistant Chief Executive (Operations)

- (a) intimating that, as a statement of Scottish Government policy on how land use planning matters should be addressed across the country, the SPP had set out core values for the planning service as a plan-led, transparent and proportionate system with a strong focus on facilitating economic recovery;

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- (b) informing members that although SPT had been engaged fully in the consultation process for developing the new NPF3 and the refresh of SPP, this current consultation had provided SPT with further opportunity to influence the outcomes of the NPF3 and SPP towards achieving the Partnership's agreed outcomes and strategic priorities;
- (c) outlining the key issues within the main issues report and draft framework which were of particular interest to SPT;
- (d) highlighting the continued significant emphasis on transport throughout the Principal Policies and Subject Policies of the draft SPP;
- (e) explaining that responding to the consultations provided SPT with the opportunity to continue to seek improvements to the National Planning Framework in support of sustainable transport and in line with the Regional Transport Strategy; and
- (f) recommending approval of the key principles of SPT's responses to the consultations as outlined in the report, to allow officers to submit a draft response within the consultation deadline of 23 July 2013.

After consideration and having heard Mr Kiloh in answer to members' questions, the Partnership

- (i) approved the key principles of SPT's responses to the consultations as outlined in the report;
- (ii) noted that a draft response would be provided by SPT officers to meet the consultation timescale, subject to approval by the Partnership at its next meeting; and
- (iii) otherwise noted the terms of the report.

13. Award of contracts

After consideration of reports (issued) of 28 May and 19 June 2013 by the Assistant Chief Executive (Operations), the Partnership approved the award of the following contracts:-

Contract	Contractor	Amount	Remarks
Bus shelter maintenance call off contract Click here to view report	Trueform	£67,591 (estimated)	3 year period with effect from 2 September 2013 with option to extend for further year. Tender price based on indicative 12 month period on rates detailed in pricing schedule
Bus stop maintenance and supply call off contract (Lots 1 and 3) Click here to view report	Externiture	-	Extension to current contract for period of 22 months to 30 September 2015 on negotiated rates as detailed in the report

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14. UITP Congress 2013 – feedback report

[Click here to view report](#)

With reference to the minute of 3 May 2013 (page 5, paragraph 11) when the Partnership had

- (1) agreed that SPT be represented at the UITP Congress 2013 by the Assistant Chief Executive (Operations) and the Director of Projects; and
- (2) noted that a report on the outcomes and benefits would be submitted to a future meeting,

there was submitted and noted a report (issued) of 7 June 2013 by the Assistant Chief Executive (Operations) providing feedback on the key learning points and relevance to SPT gained by the officers' attendance at the Congress and Mobility & City Transport Exhibition.

15. Scottish Transport Awards

Councillor McKenna referred to SPT's recent success at the Scottish Transport Awards.

He informed members that SPT had been short-listed for 11 categories in total. The iShoogle app had won the award for Excellence in Travel Information and Marketing and Hillhead Station Refurbishment had won Integrated Transport Project of the Year. Commendations had been received in a further two categories.

On behalf of the Partnership, he congratulated all staff involved on their success.