

*joining up  
journeys*

**SPT**

partnership minute

## **Strathclyde Partnership for Transport**

### **Minute of meeting**

**26 February 2010**

held in Consort House, Glasgow

**contact officers:**

Valerie A Bowen      phone: 0141 333 3130  
Kirsten Clubb        phone: 0141 333 3576

## Minute of the meeting of the Strathclyde Partnership for Transport held in Consort House, Glasgow, on 26 February 2010.

---

<b>Present:</b>	Argyll and Bute	Duncan MacIntyre
	East Ayrshire	Bobby McDill
	East Dunbartonshire	Alan Moir
	East Renfrewshire	Eddie Phillips
	Glasgow	Jonathan Findlay
	Glasgow	Archie Graham
	Glasgow	Tommy Morrison
	Glasgow	Jim McNally
	Glasgow	George Roberts
	Inverclyde	David Wilson
	North Ayrshire	John Reid
	North Lanarkshire	Robert Burrows
	North Lanarkshire	David Fagan
	North Lanarkshire	Mark Griffin
	Renfrewshire	Marie McGurk
	South Ayrshire	Bill Grant
	South Lanarkshire	Ian Gray
	South Lanarkshire	Denis McKenna
	South Lanarkshire	Chris Thompson
	West Dunbartonshire	William Hendrie
	Appointed Member	John Boyle
	Appointed Member	Tom Hart
	Appointed Member	Alan Malcolm
	Appointed Member	Niall McGrogan
	Appointed Member	Gavin Scott
	Appointed Member	Bill Ure

**Attending:** Valerie Davidson, Secretary; Valerie A. Bowen, Senior Clerk; and Gordon MacLennan, Assistant Chief Executive (Operations).

**Also attending:** Councillor Charlie Gilbert.

### 1. Interim Chair

Councillor Fagan took the chair at the commencement of the meeting pending the appointment of a Chair to replace Councillor Alistair Watson who had previously intimated his resignation.

### 2. Declaration of interest

The Partnership noted that there were no declarations of interest.

---

26 February 2010

### **3. Welcome**

The Chair welcomed Councillors Jonathan Findlay and Denis McKenna, newly appointed representatives from Glasgow City Council and South Lanarkshire Council, respectively, to their first meeting of the Partnership.

### **4. Appointment of Chair**

Nominations were sought for the post of Chair. Nominations were as follows:-

Councillor Jonathan Findlay, nominated by Councillor John Reid, seconded by Councillor David Wilson; and

Councillor Marie McGurk, nominated by Councillor George Roberts, seconded by Councillor William Hendrie.

Thereon, Councillor Roberts objected to the vote being taken by a show of hands. There being insufficient members signifying their support for a roll call in terms of Standing Order 3.17.1, on a vote being taken by a show of hands, six members voted for Councillor McGurk and fourteen members for Councillor Findlay who was appointed Chair of the Partnership and took the Chair for the remainder of the meeting.

Thereon, Councillor Findlay advised members that he was proud to Chair the organisation and that he looked forward to working with his colleagues at SPT and all SPT stakeholders. He paid tribute to his predecessor, Councillor Alistair Watson, as a friend and colleague and acknowledged his commitment to and knowledge of public transport. On behalf of the Partnership, he thanked Councillor Watson for his contribution to the organisation.

He acknowledged that SPT had gone through some difficult times recently and expressed his thanks to frontline employees who had continued to give the Partnership and its customers their very best. He advised members that he intended to meet with KPMG who were carrying out an audit, at SPT's request, of SPT's processes and procedures in the light of certain comments and allegations which had recently been made and offer them his support in bringing a full and thorough report to the Partnership at the earliest opportunity.

### **5. Additional item**

In terms of Standing Order no 3.2, the committee agreed to consider the following additional item of business at this stage of the meeting.

### **6. Appointment of Vice-Chair**

The Chair called for nominations for the appointment of a Vice-Chair to replace Councillor Davie McLachlan who had previously intimated his resignation. Nominations were as follows:-

Councillor Denis McKenna, nominated by Councillor Alan Moir, seconded by Councillor Duncan McIntyre; and

Councillor Ian Gray, nominated by Councillor Marie McGurk, seconded by Councillor

26 February 2010

Bobby McDill.

There being no further nominations, a ballot was duly conducted. Five members voted for Councillor Gray and fourteen members for Councillor McKenna who was appointed Vice-Chair of the Partnership.

Thereon, Councillor McKenna paid tribute to his predecessor, Councillor Davie McLachlan, and acknowledged the contribution he had made to the organisation.

## **7. Chief Executive**

The Partnership noted that the Chief Executive was currently off on sick leave. It had been reported through media sources that he intended to commence a process seeking early retirement on health grounds.

The Chair advised that, until then, robust organisational leadership would continue to be provided by both Assistant Chief Executives.

## **8. Minutes of previous meetings**

The minutes of the meetings of 11 December 2009 and 22 January 2010 were submitted and approved as a correct record, subject to the inclusion of Councillor Alan Moir in the list of those attending on 22 January 2010.

Arising from the minute of 22 January 2010 with regard to page 2, paragraph 2, Mr MacLennan updated members on the Partnership's decision to withdraw services on the ferry between Renfrew and Yoker with effect from 31 March 2010. He advised the Partnership that there would be no compulsory redundancies and relevant staff would be redeployed or could apply for voluntary severance.

## **9. Committee minutes**

The minutes (issued) of the undernoted committees were noted:-

- (1) Personnel Appeals Sub-Committee of 11 December 2009;
- (2) Operations Committee of 22 January 2010; and
- (3) Strategy and Programmes Committee of 30 January 2010.

## **10. Proposed amendment to Standing Orders**

[Click here to view report](#)

With reference to the minute of 22 January 2010 (Page 3, paragraph 3) when the Partnership had agreed that proposed amendments to the Standing Orders should stand adjourned until the next meeting of the Partnership, there was submitted a report of 9 February 2010 and the previous report (both issued) of 5 January 2010 by the Secretary seeking approval for an amendment to the Standing Orders in order to reduce the frequency of Partnership and Committee meetings.

26 February 2010

Following discussion, the Partnership agreed not to reduce the frequency of meetings at this time and that therefore there was no requirement to amend Standing Orders.

**11. Appointed members: Proposed further extension to appointments**

[Click here to view report](#)

Following consideration of a report (issued) of 9 February 2010 by the Secretary recommending a further extension to the tenure of six of the nine appointed members for a period of 4 years, the Partnership

- (1) agreed
  - (a) to the extension of terms of office by four years for the following appointed members:-  
  
Elizabeth Connolly;  
Tom Hart;  
Alan Malcolm;  
Niall McGrogan;  
Gavin Scott; and  
Bill Ure; and
  - (b) that any performance reviews which might be required to support re-appointments be carried out by the Secretary; and
- (2) noted that the terms of office would now cease on 31 March 2014 for those six appointed members and 31 March 2012 for the remaining three.

**12. Proposed Capital Programme 2010/11 to 2012/13**

[Click here to view report](#)

With reference to the minute of 11 December 2009 (page 3, paragraph 5) when the Partnership had

- (1) considered a report outlining the background to the preparation of a three year draft capital programme for the financial years 2010/2011 to 2012/2013; and
- (2) agreed, inter alia, that a final budget be presented to the April meeting of the Partnership, taking cognisance of the available funding and any movements between the current year and 2010/2011,

there was submitted a report (Issued) of 10 February 2010 by the Assistant Chief Executive (Business Support)

- (a) appending a proposed three year capital programme;
- (b) reminding members that, although the draft programme contained many projects beyond 2010/2011, given the reduced level of funding available and the uncertainty as to the level of funding in future years, years 2011/2012 and 2012/2013 were indicative only and full approval was not sought at this stage;

26 February 2010

- (c) summarising the capital project proposals over each category and year as currently assessed:-

	<b>2010/11</b>	<b>2011/12</b>	<b>2012/13</b>
	<b>£'000</b>	<b>£'000</b>	<b>£'000</b>
Category 1	* 34,005	48,790	34,288
Category 2	11,993	23,589	13,426
Category 3	1,562	800	300
<b>Total</b>	<b>*47,560</b>	<b>73,179</b>	<b>48,014</b>

\* Category 1, 2010/11 includes £3m for Croy Park & Ride

- (d) informing members that the Partnership was also being asked to consider
- (i) the acceleration to 2009/2010 of £950,000 to support two strategic park and ride projects at Bellshill and Coatbridge Sunnyside with local authority partners; and
  - (ii) that £500,000 for the Stewarton Park and Ride project be re-phased and brought back into the 2009/2010 programme,
- the result of which would be a reduction of £1.45m in the level of funding required for 2010/2011;
- (e) highlighting that the difference between available funding and the anticipated capital plan after adjustments, based on a grant of £20m would be £8.005m;
- (f) advising members that discussions were continuing with the Scottish Government to seek additional funding of up to £5m to supplement the £20m available to the Partnership to maximise the opportunity of SPT delivering its planned transport interventions;
- (g) explaining that the programme had been set in excess of the anticipated potential funding as this would enable management of delivery and risks throughout the year to ensure SPT met its budget commitments and ensure that should any aspect of the possible £5m become available, then SPT was in a position to deliver quickly; and
- (h) recommending that the Partnership
- (i) approve the capital programme and budget for 2010/2011;
  - (ii) approve, in principle, those projects listed for 2011/2012 and 2012/2013; and
  - (ii) note that a report on year end movements would be presented to a future Partnership meeting.

After consideration, the Partnership approved the recommendations at (h) above.

26 February 2010

**13. Hamilton Bus Station and Interchange re-development – Project strategy**

[Click here to view report](#)

With reference to the minute of the Strategy & Programmes Committee of 18 September 2009 (page 9, paragraph 9) when that committee had noted a progress report on the Hamilton Bus Station/Interchange project, there was submitted a report (issued) of 9 February 2010 by the Assistant Chief Executive (Operations),

- (1) setting out the preferred layout which would provide a much enhanced bus station with vastly improved customer facilities, whilst continuing to allow integration with adjacent rail services, taxis and linkages to the town centre;
- (2) highlighting the proposed work to be undertaken in partnership with South Lanarkshire Council in a phased approach which would permit Phase 1 enabling works to be undertaken in 2010/2011 and the main works to the bus operational area in 2011/2012;
- (3) intimating that the project had been developed to a point that a delivery strategy had been agreed in principle between SPT and South Lanarkshire Council;
- (4) explaining that the proposed capital budget for 2010/2011 included £1.25m for the phase 1 construction works, detailed design and tender costs for the project and, from the cost estimates developed to date and current outline programme, that a further £3.5m would be required for the main phase of the construction together with project management costs; and
- (5) informing members that, although South Lanarkshire Council had agreed to undertake day to day management of the whole planning, design, procurement and construction process which was being funded by SPT through its capital budget, SPT had a core project team in place to oversee the project.

After consideration, the Partnership

- (a) noted
  - (i) the progress made on the project and the collaborative approach between SPT and South Lanarkshire Council in taking the project forward; and
  - (ii) the immediate next steps being taken to advance the planning application, detailed design and land arrangements as outlined in the report;
- (b) agreed to grant fund South Lanarkshire Council in the sum of £1,015,000 for phase 1 of the enabling works in 2010/2011, with the remainder of the budget being utilised for undertaking detailed design, planning application and procurement of the main works; and
- (c) authorised the Assistant Chief Executive (Business Support) to sign the grant funding letter to expedite the project.

26 February 2010

#### 14. Strategic Park and Ride – Progress report

[Click here to view report](#)

With reference to the minute of 17 April 2009 (page 12, paragraph 13) when the Partnership had approved the spend for various Park and Ride projects, the funding for which had been specifically allocated to SPT by the Scottish Government to accelerate the delivery of Park and Ride schemes across the SPT area, there was submitted a report (issued) of 8 February 2010 by the Assistant Chief Executive (Business Support)

- (1) intimating that the projects had been monitored closely over the financial year, particularly when tender prices were returned and delivery programmes came under pressure from unforeseen circumstances such as the recent adverse weather conditions;
- (2) informing members that SPT's close working with local authority partners had resulted in a number of savings and improvements on the original schemes and an opportunity had arisen to accelerate additional schemes at Hamilton West, Bellshill and Coatbridge Sunnyside; and
- (3) summarising progress on the original proposals, together with savings, amendments and proposed improvements, the net results of which would be an increase in the total number of spaces and additional value for the investment in the projects.

After consideration and having heard Mrs Davidson in answer to members' questions, the Partnership

- (a) noted the significant effort and partnership working by local authorities and SPT, both in terms of delivery of the original schemes and in bringing forward the accelerated projects;
- (b) approved the proposed amendments to existing Park and Ride projects, together with the accelerated projects, all as detailed in the report;
- (c) agreed the following grant funding awards:-

<b>Council</b>	<b>Park and Ride project</b>	<b>Amount</b>
South Lanarkshire	Carluke	£200,000
West Dunbartonshire	Dalreoch	£80,000
West Dunbartonshire	Dumbarton	£100,000
North Lanarkshire	Bellshill	£550,000
North Lanarkshire	Coatbridge Sunnyside	£400,000

- (d) authorised the Assistant Chief Executive (Business Support) to sign the grant funding letters to expedite the projects.

#### 15. Network Enhancement Grant: East Kilbride via Stewartfield

[Click here to view report](#)

There was submitted and approved a report (issued) of 18 February 2010 by the Assistant Chief Executive (Operations)



26 February 2010

- (1) informing members of an application by Irvine's Coaches for subsidy under SPT's Network Enhancement Grant Scheme to extend and modify bus service 205 Hamilton – International Technology Park in order to provide a direct link to East Kilbride via Kingsgate and Stewartfield;
- (2) appending a copy of the grant submission appraisal document; and
- (3) recommending that the Partnership approve a total grant of £137,830 to Irvine's Coaches for the four year operation of re-numbered service X4 Hamilton – East Kilbride via Stewartfield.

#### **16. Croy Station Park and Ride – Proposed award of construction contract**

[Click here to view report](#)

There was submitted a report (issued) of 9 February 2010 by the Assistant Chief Executive (Operations) on tenders received for the construction of Croy Station Park and Ride. Thereon, members raised certain concerns about the differential between the prices of Barr Holdings Ltd and the other tenderers, but having received confirmation from officers on assurances received from Barr's as to the detail of their tender price, the Partnership

- (1) agreed to award the contract to Barr Holdings Ltd in the sum of £1,850,523; and
- (2) noted
  - (a) the efforts of North Lanarkshire Council's officers in working with SPT to deliver an affordable solution for the project; and
  - (b) the outline programme of construction, with works proposed to commence in April 2010 following formal signature of the development agreement, lease, Section 75 agreement/planning permission and subject to satisfactory requirements of the mandatory standstill period of public sector contracts.

#### **17. Register of Tenders**

The Partnership noted that the Register of Tenders listing contracts awarded from 1 October to 31 December 2009 was available for inspection after the meeting.

#### **18. Exclusion of press and public**

The Partnership resolved that the press and public be excluded for the following items of business on the agenda, it being considered that otherwise there would be disclosure to them of exempt information in terms of paragraph 9 of Part 1 of Schedule 7a to the Local Government (Scotland) Act 1973.

#### **19. Monkton Park and Ride development (Project Ayr) – Proposed land acquisition**

There was submitted a report (issued) of 10 February 2010 by the Assistant Chief Executive (Operations)

26 February 2010

- (1) providing a progress report on the delivery of the Park and Ride project at Monkton (as part of project Ayr); and
- (2) seeking Partnership approval for the purchase of the required land at Monkton.

After consideration, the Partnership

- (a) approved the purchase of 13.8 acres (5.6 hectares) of land from the Cooperative Wholesale Society, subject to a satisfactory title report; and
- (b) authorised the Director of Property & Asset Management and Senior Legal Adviser to conclude missives on the basis of the terms set out in the report.

## **20. Proposed letting of kiosk/retail units in Subway stations**

There was submitted a report (issued) of 15 February 2010 by the Assistant Chief Executive (Operations)

- (1) advising members of a recent letting exercise in relation to the retail and kiosk units at Subway stations; and
- (2) summarising the most economically advantageous tenders received, taking account of the level of rental offered together with the lease conditions proposed.

After consideration, the Partnership

- (a) approved the leasing of the various retail and kiosk units as detailed in the report, with the final details to be agreed between the Senior Legal Adviser and the Director of Property & Asset Management; and
- (b) noted that further work was required to complete lets at Cowcaddens, Ibrox and Partick.