

Strathclyde Partnership for Transport

Minute of meeting

20 September 2013

held in Consort House, Glasgow

contact officers:

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Minute of the meeting of the Strathclyde Partnership for Transport held in Consort House, Glasgow, on 20 September 2013

Present Councillors Jim Coleman (Chair), Malcolm Balfour, John Bruce, Tony Buchanan, Gilbert Davidson, Eddie Devine, David Fagan, Bill Grant, Kaye Harmon, Chris Kelly, Alan Moir, Robert G MacIntyre, Denis McKenna, Hamish Stewart, Chris Thompson, Paul Welsh and David Wilson, and appointed members Ann Faulds, Anne Follin, Tom Hart, Alan Malcolm, Niall McGrogan, Jim McNally and Gavin Scott.

Attending Valerie Davidson, Assistant Chief Executive (Business Support)/Secretary; Valerie A Bowen, Senior Committee Officer; Gordon MacLennan, Chief Executive; Neil Wylie, Director of Finance and HR; Charlie Hoskins, Director of Projects and Bruce Kiloh, Head of Policy and Planning.

1. Apologies

Apologies were submitted from Councillors Bobby McDill and Pauline McKeever.

2. Declaration of interest in terms of the Ethical Standards in Public Life etc (Scotland) Act 2000

The Partnership noted that there were no declarations of interest.

3. Minute of previous meeting

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The minute of the meeting of 28 June 2013 was submitted and approved as a correct record.

4. Committee minutes

The minutes (issued) of the undernoted committees were noted subject to the 'P' paragraphs contained in the Strategy and Programmes Committee minute which were approved:-

- (1) Audit & Standards Committee of 28 June 2013;
[Click here to view minute](#)
- (2) Personnel Appeals Sub Committee of 28 June 2013;
[Click here to view minute](#)
- (3) Personnel Appeals Sub Committee of 15 August 2013;
[Click here to view minute](#)
- (4) Chair's Committee of 19 July 2013;
[Click here to view report](#)
- (5) Operations Committee of 16 August 2013; and
[Click here to view minute](#)
- (6) Strategy & Programmes Committee of 23 August 2013.
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5. Membership update

Mrs Davidson informed members of the undernoted changes to representation on the Partnership:-

- (1) the appointment by West Dunbartonshire Council of Councillor Lawrence O'Neill to replace Councillor Patrick McGlinchey who, in turn, had been appointed to replace Councillor Hazel Sorrell as substitute; and

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- (2) the resignation of appointed member Susan Nicol, who was relocating to Canada.

The Partnership noted the position and agreed that Councillor O'Neill be appointed to the committees on which his predecessor had served.

6. **Appointment to Outside Bodies, including the appointment of a Director to Nevis Technologies Ltd**

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With reference to the minutes of

- (1) 31 May 2012 (page 6, paragraph 13) when the Partnership had agreed to appoint the then Chair to the Board of Nevis Technologies Ltd; and
- (2) 22 June 2012 (page 2, paragraph 6) when the Partnership had approved SPT's representation on a number of outside bodies,

there was submitted a report (issued) of 24 July 2013 by the Secretary, recommending

- (a) revisions to SPT's representation on some of the outside bodies as a result of changes to membership of the Partnership; and
- (b) the appointment of Councillor Kaye Harmon to the Board of Nevis Technologies Ltd.

After consideration, the Partnership approved the recommendations at (a) and (b) above.

7. **Annual Treasury Management Report 2012/2013**

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There was submitted a report (issued) of 5 September 2013 by the Assistant Chief Executive (Business Support)

- (1) informing members
 - (a) that SPT was required through regulations issued under the Local Government in Scotland Act 2003 to produce an annual report reviewing treasury management activities and the actual prudential and treasury indicators for 2012/13; and
 - (b) that SPT's report met the requirements of both the CIPFA Code of Practice on Treasury Management (the Code) and the CIPFA Prudential Code for Capital Finance in Local Authorities (the Prudential Code);
- (2) summarising the Treasury Management performance for the financial year 2012/2013 which covered
 - the economy and interest rates in 2012/2013;
 - capital expenditure and financing 2012/2013;
 - the overall treasury position as at 31 March 2013;
 - compliance with treasury limits and prudential indicators;
 - investment strategy for 2012/2013; and
 - investment outturn for 2012/2013; and

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- (3) appending SPT's Prudential Indicators.

After consideration and having heard Mr Wylie in answer to members' questions, the Partnership noted the terms of the report.

8. Transport for the Commonwealth Games 2014 – SPT progress update

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There was submitted a report (issued) of 28 August 2013 by the Assistant Chief Executive (Operations)

- (1) intimating that, with less than a year to go, SPT continued to play a key role in ensuring transport was ready for the Commonwealth Games, specifically in relation to operational readiness of its services and assets, project delivery (either directly or in partnership with others), and planning advice and support;
- (2) advising members that officers continued to work with colleagues from Glasgow 2014 Ltd (the Organising Committee for the Games), Glasgow City Council, Transport Scotland, the Traffic Commissioner for Scotland, First ScotRail, Network Rail and other operators and organisations to provide the requested support and advice to ensure that effective and efficient transport was in place for the Games;
- (3) summarising the key areas of work being undertaken by SPT at present;
- (4) explaining that, as the finer details of the various venues, ticketing and operational requirements became clearer, SPT's role was likely to grow and officers would continue to monitor closely this situation, together with the resource implications of doing so; and
- (5) confirming that further reports would be submitted to the Partnership to keep members abreast of developments.

After considerable discussion and having heard Mr Kiloh in answer to members' questions, the Partnership

- (a) noted that a progress report would be submitted to every meeting of the Partnership until further notice; and
- (b) agreed that an appropriate representative from the organising committee be invited to attend a future Partnership meeting.

9. Scottish Government consultation on Climate Ready Scotland: Draft Scottish Climate Change Adaptation Programme – SPT proposed response

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With reference to the minute of the Strategy & Programmes Committee of 14 June 2013 (page 3, paragraph 8) when that committee had noted a report setting out SPT's progress on The Climate Change (Scotland) Act 2009 (the Act) in relation to the Scottish Government's targets of reducing emissions and its obligations to reduce carbon emissions within the UK Government's Carbon Reduction Commitment Energy Efficiency Scheme, there was submitted and approved a report (issued) of 26 August 2013 by the Assistant Chief Executive (Operations),

- (1) intimating that the Scottish Government's 'Climate Ready Scotland: Draft Scottish Climate Change Adaptation Programme' consultation document took forward the second key

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aspect of the Act in relation to adaptations and sought views on the draft Programme, in particular

- the Programme's objectives in relation to adaptations for climate change;
- the proposals and policies for meeting those objectives;
- the timescales for the introduction of the proposals and objectives; and
- the arrangements for involving stakeholders, employers, and the public in meeting the objectives;

- (2) informing members that the overarching aim of the Programme was "to increase the resilience of Scotland's people, environment and economy to the impacts of a changing climate";
- (3) explaining
 - (a) that whilst transportation was included within the 'Climate Ready Buildings and Infrastructure Networks' theme contained within the document, and SPT's draft response was restricted to this theme, the scope and content of the document's 3 objectives and transport-related action plans for this theme mostly related to Transport Scotland; and
 - (b) that, as SPT was a Regional Transport Partnership with both transport planning and operational responsibilities, specific actions might be required to safeguard its activities and infrastructure from the impact of climate change, particularly extreme weather, and to meet its duties as a public body;
- (4) appending SPT's proposed response which supported the scope of the draft programme, encouraged the Scottish Government towards greater engagement with wider stakeholders including SPT, councils and transport operators and noted SPT's willingness to be involved in developing and taking forward the identified action plans if necessary;
- (5) highlighting the fact that SPT was a member of the Clyde and Loch Lomond Local Advisory Group for water and flooding and had approached the Scottish Government's Adaptation Agency to work with the Climate Ready Clyde group of councils and other agencies to address strategic issues and risks in the west of Scotland; and
- (6) recommending that the Partnership
 - (a) note the activities already underway by SPT to address climate change adaptation issues; and
 - (b) approve SPT's proposed response to the consultation.

10. SPT responses to Scottish Government consultations on National Planning Framework 3 and Scottish Planning Policy

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With reference to the minute of 28 June 2013 (page 5, paragraph 12) when the Partnership had approved, inter alia, the key principles of SPT's responses to the Scottish Government consultations on National Planning Framework 3 (NPF3) and Scottish Planning Policy (SPP), there was submitted a report (issued) of 26 July 2013 by the Assistant Chief Executive (Operations)

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- (1) appending the proposed final responses to each of the consultation documents which sought to influence the outcomes of the NPF3 and SPP towards achieving better integration of sustainable transport within developments and safeguarding existing and proposed regionally strategic transport infrastructure, in accordance with the Partnership's agreed outcomes and strategic priorities; and
- (2) recommending approval of SPT's final proposed responses.

After consideration and having Mr Kiloh in answer to members' questions the Partnership approved the recommendation at (2) above.

11. Proposed award of network and voice managed service contract

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After consideration of a report (issued) of 4 September 2013 by the Assistant Chief Executive (Business Support) on tenders received for the management and maintenance of SPT's data network and telephony services, the Partnership agreed that a contract be awarded to Capita IT Services at a cost of £153,580 on a 1 year rolling basis, but for the cumulative contract period to be no greater than 5 years.

12. Register of contracts awarded and variations

The Partnership noted that the Register of contracts awarded and variations for the period 1 April to 30 June 2013 was available for inspection after the meeting.

13. Additional item: Schedule of meetings 2014

Councillor McKenna made reference to the fact that the meeting schedule for 2014 was currently being drafted.

Following a brief discussion, it was agreed that, with effect from 2014, the Partnership and the Operations and Strategy & Programmes Committees would commence at 11.00am and members of the Personnel and Audit & Standards Committees would be contacted with a view to ascertaining their preference for the timing of those meetings.