

*joining up
journeys*



partnership minute

Strathclyde Partnership for Transport

Minute of meeting

15 April 2011

held in Consort House, Glasgow

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Minute of the meeting of the Strathclyde Partnership for Transport held in Consort House, Glasgow, on 15 April 2011.

Present:	Argyll and Bute	Duncan MacIntyre
	East Dunbartonshire	Alan Moir
	East Ayrshire	Robert McDill
	Glasgow	Jonathan Findlay (Chair)
	Glasgow	Jim McNally
	Glasgow	Archie Graham
	Glasgow	Hanzala Malik (deputy)
	Glasgow	George Roberts
	Inverclyde	David Wilson
	North Lanarkshire	Kaye Harmon
	North Lanarkshire	David Fagan
	North Lanarkshire	Mark Griffin
	Renfrewshire	Marie McGurk
	South Ayrshire	Bill Grant
	South Lanarkshire	Denis McKenna
	South Lanarkshire	John Murray (deputy)
	West Dunbartonshire	William Hendrie
	Appointed Member	John Boyle
	Appointed Member	Tom Hart
	Appointed Member	Alan Malcolm
	Appointed Member	Niall McGrogan
	Appointed Member	Gavin Scott

Attending: Valerie A Bowen, Senior Clerk; Gordon MacLennan, Chief Executive; Eric Stewart, Assistant Chief Executive (Operations); Neil Wylie, Director of Finance & HR; Charlie Hoskins, Director of Projects and Terry Lynch, Senior Legal Advisor.

1. Apologies

Apologies were submitted from Councillors Ian Gray, Tommy Morrison, Eddie Phillips and Chris Thompson and appointed member Bill Ure.

2. Declaration of interest

The Partnership noted that there were no declarations of interest.

3. Minute of previous meeting

The minute of the meeting of 11 February 2011 was submitted and approved as a correct record.

Arising from the minute with regard to

15 April 2011

- (1) page 7, paragraph 8, Mr MacLennan advised members that an agreement had been reached with South Ayrshire Council and the Cooperative Wholesale Society whereby SPT would now grant fund the Council in order for it to purchase the land required for the Monkton Park and Ride project; and
- (2) page 9, paragraph 10, the Partnership noted a document tabled by Mr Stewart on SPT's proposals for an improved bus policy in Scotland.

4. Committee minutes

The minutes (issued) of the undernoted committees were noted, subject to the removal of Councillor Hendrie's name in the list of those attending the Operations Committee and the 'P' paragraph contained in the Strategy and Programmes minute which was approved:-

- (1) Operations Committee of 11 March 2011;
- (2) Strategy & Programmes Committee of 25 March 2011; and
- (3) Audit & Standards Committee of 25 March 2011.

Arising from the minute of

- (a) the Operations Committee with regard to page 6, paragraph 13, the Partnership agreed that the proposals for an improved bus policy in Scotland be circulated as widely as possible; and
- (b) the Audit & Standards Committee with regard to page 3, paragraph 8, the Partnership noted that KPMG's follow up report to the Accounts Commission would be submitted to a future Partnership meeting.

5. Proposed Capital Programme 2011/2012 to 2013/2014

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With reference to the minute of 11 February 2011 (page 6, paragraph 8) when the Partnership had

- (1) approved the capital programme and budget for 2011/2012;
- (2) approved the indicative plan for 2012/2013 and 2013/2014; and
- (3) agreed that a report on year end movements would be presented to this meeting,

there was submitted a report (issued) of 7 April 2011 by the Assistant Chief Executive (Business Support)

- (a) intimating

15 April 2011

- (i) that the Scottish Government had confirmed a capital grant to SPT of £20.511m, which included ring fencing of £6m as part of the overall funding package for Subway modernisation; and
 - (ii) that, although funding for future years was unknown at this stage, the indicative programme for 2012/2013 and 2013/2014 had been built on the assumption of a consistent capital grant allocation over the period;
- (b) appending
- (i) a list of all proposed projects proposed to be included in the programme; and
 - (ii) a summary of local authority grants awards for 2011/2012;
- (c) summarising the proposed capital programme as undernoted:-

	2011/2012 £'000	2012/2013 £'000	2013/2014 £'000
Category 1	26,740	27,709	29,619
Category 2	10,175	19,097	17,725
Category 3	1,200	1,100	5,400
Total	38,115	47,906	52,744

- (d) explaining that, although this level of funding and proposed capital programme would result in a funding shortfall of £6.2m, the programme had been set in excess of the funding as this would enable management of the delivery and risks throughout the year to ensure that SPT met its budget commitments; and
- (e) recommending that the Partnership
- (i) approve the capital programme and budget for 2011/2012;
 - (ii) note the indicative plans, subject to funding, for 2012/2013 and 2013/2014; and
 - (ii) authorise the Assistant Chief Executive (Business Support) to sign the necessary grant award letters in support of the local authority projects.

Following discussion and having heard Messrs Wylie and Hoskins in further explanation and in answer to members' questions, the Partnership approved the recommendations at (e) above.

6. ITSO compliant Smartcard ticketing scheme

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With reference to the minutes of

- (1) 10 October 2008 (page 2, paragraph 5) when the Partnership, after consideration of a report outlining the background to SPT's proposals for integrated ticketing, had noted, inter alia, proposals to proceed to competitive tender;



15 April 2011

- (2) 16 April 2010 (page 3, paragraph 5) when the Partnership had agreed to endorse the modernisation case for the Subway as the preferred option of the Outline Business Case and the strategic way forward for SPT, which had included the delivery of a new Smartcard ticketing and gating system for the Subway to be linked to a wider regional integrated ticketing scheme, and
- (3) 20 August 2010 (page 6, paragraph 11) when the Partnership had approved the award of a contract to Scheidt & Bachman for the provision of new software, smartcard ticket vending machines, gates and related ticketing equipment for the Subway with an option to procure, from the same supplier, the ITSO compliant smartcard ticketing system, conditional upon the outcome of the tendering process for the integrated smartcard ticketing solution,

there was submitted a report (issued) of 7 April 2011 by the Assistant Chief Executive (Operations)

- (a) outlining the complex tendering process adopted (in accordance with EU requirements for competitive tendering) to find a suitable joint venture partner with the respective skills and experience to complement the drive towards integrated ticketing and electronic payments and to support the same for the new Subway ticketing system currently being developed;
- (b) informing members that, following careful analysis and consideration of very comprehensive detailed and technical bid documentation, Ecebs Ltd had been identified as the preferred partner based on quality and price;
- (c) intimating that SPT intended to establish a joint venture company with Ecebs Ltd (referred to as NewCo for the remainder of the minute) to provide a cost effective smartcard ticketing and payment service on certain modes of public transport;
- (d) providing information on proposals for the establishment of NewCo including funding, the required formal legal documentation and a project plan, submitted by Ecebs Ltd, showing values, milestones and timescales for delivery on each component of the project; and
- (e) concluding that approval of a joint venture company solution would maximise the synergies from serving the Subway and Zonocard together with other customers, such that SPT would realise a lower cost solution and greater benefits than the option for the Subway alone.

After considerable discussion and having heard Mr Stewart in amplification of the report and Messrs Stewart and Maclennan in answer to members' questions, the Partnership agreed

- (i) that a company, known as NewCo at this stage, be established to provide a cost effective smartcard ticketing and payment service;
- (ii) to subscribe for 4,999 shares in the company at a cost of £4,999;
- (iii) that a contract be concluded with NewCo for the provision of ticketing services to the Subway at a cost of £395,000 over the next five years;

15 April 2011

- (iv) that NewCo be grant funded up to a maximum of £775,000 for the development of various smartcard ticketing modules; and
- (v) that the Assistant Chief Executive (Business Support) be authorised to sign the necessary grant award letter(s).

7. Glasgow Airport Draft Master Plan 2011-2040: SPT proposed response to consultation

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There was submitted a report (issued) of 22 March 2011 by the Assistant Chief Executive (Business Support)

- (1) intimating
 - (a) that the 2003 Aviation White Paper on the future of Air Transport, required each major and regional UK airport to produce master plans to identify their forecast growth for the next 25 years and the location for proposed facilities to ensure that airport capacity needs were met; and
 - (b) that SPT had been asked to respond to the consultation by Glasgow Airport Ltd (BAA) on its draft airport master plan which updated the current 2006 plan;
- (2) explaining that the plan identified airport issues, forecasts and developments to inform national, regional and local planning and transport policies, together with how the airport would mitigate its environmental impacts of noise, air quality, surface access, water quality and carbon dioxide emissions;
- (3) appending SPT's proposed response which set out the organisation's willingness to work with the operator to improve sustainable access choices for the airport to improve bus access, bus/rail integration, travel information and ticketing solutions but which did not support the plan's proposals for unconstrained growth in car parking; and
- (4) recommending that the Partnership approve the proposed response to the draft master plan.

After consideration, Councillor Findlay, seconded by Councillor Graham, moved approval of the recommendation at (4) above. Councillor Roberts, seconded by Councillor McGurk, moved as an amendment that the text in the response in relation to SPT's disappointment at the Government's decision to cancel the completion of the GARL project be amended to "note the Government's decision to cancel the completion of the GARL project". On a vote taken by a show of hands, 4 members voted for the amendment and 11 for the motion which was accordingly declared to be carried.

8. Proposed award of contracts

After consideration of various reports (issued) by the Assistant Chief Executive (Operations), the Partnership

15 April 2011

(1) approved the award of the undernoted contracts:-

Contract	Contractor	Amount	Remarks
Subway modernisation:			
(a) Hillhead Station improvements Click here	Clancy Docwra	£1,505,840.00	Lowest tender.
(b) Design, manufacture and installation of 28 new escalators Click here	Otis	£5,691,292.00	Lowest tender. Approve budget of £400,000 for optional elements. Approve in principle £320,000 per annum for planned programme maintenance
(c) Maintenance of Bus Information Display system for period 1 May 2011 to 30 April 2014 Click here	VixACIS Ltd	£162,000.00	Sole supplier.
(d) Bus shelter supply and installation Lots 1 and 2 Click here	Trueform	Tendered rates	Call off contracts with prices fixed for 3 years from 1 June 2011. Option to extend for period of 1 year; and

(2) noted that the formal awards of the contracts at (a), (c) and (e) above were subject to satisfaction of the requirements of the mandatory standstill period for public sector contracts.

9. Proposed letting of units at Shields Road Subway station

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There was submitted a report (issued) of 8 March 2011 by the Assistant Chief Executive (Business Support)

- (1) reminding members that during late 2009 and 2010, SPT had undertaken a targeted campaign across the Subway portfolio with the aim of increasing revenue from vacant units;
- (2) outlining proposals in relation to the letting of the retail and kiosk units at Shields Road Subway station; and

15 April 2011

- (3) recommending that the Partnership approve leases with Andrew Bell t/a The Fish People in accordance with the Heads of Terms set out in the report, with the final terms of the leases to be negotiated by the Senior Legal Advisor in consultation with the Head of Property.

After consideration, the Partnership

- (a) approved the recommendation at (3) above; and
- (b) noted that discussions had been concluded with Sainsbury's in relation to the lease of that part of Consort House currently occupied by The Junction public house.

10. Network Enhancement Grant: Extension of First Glasgow service 56/56A to Westerhill Road, Bishopbriggs

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After consideration of a report (issued) of 4 April 2011 by the Assistant Chief Executive (Operations) on the proposed award of a Network Enhancement Grant to permit First Glasgow to extend the route of its service 56/56A to Westerhill Business Park, Bishopbriggs, for a minimum period of four years, the Partnership

- (1) agreed to a maximum grant award of £142,500 over three years; and
- (2) noted that the award was subject to confirmation of an equivalent contribution from East Dunbartonshire Council, which would be administered by SPT through the normal arrangements for the scheme.

11. Community Transport project: Getting Better Together

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There was submitted a report (issued) of 7 April 2011 by the Assistant Chief Executive (Operations)

- (1) advising members that Getting Better Together (GBT), a community centred organisation based in Shotts which undertook projects designed to improve health and wellbeing throughout North Lanarkshire, had submitted a proposal for a pilot transport project designed to offer links to the Ravenscraig Regional Sports Facility in order to encourage its wider use;
- (2) explaining that, under SPT's Scheme of Delegated functions, GBT had been awarded £35,000 from funding previously agreed for the development of community transport for the costs of operation of the six month pilot period; and
- (3) informing members that GBT now sought provision of an adaptable bus to encourage uptake by those who might otherwise be deterred by mobility issues.

After consideration, the Partnership

- (a) noted the award of grant funding of £35,000 to GBT; and

15 April 2011

- (b) agreed to the leasing of an adaptable bus to GBT under normal full repairing lease arrangements.

12. Conference report: "Shared services and the Scottish Public Sector: How to support and deliver new models in the age of financial austerity"

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There was submitted and noted a report (issued) of 22 March 2011 by the Assistant Chief Executive (Operations)

- (1) informing the Partnership of the outcomes of the "Shared services and the Scottish Public Sector: How to support and deliver new models in the age of financial austerity" conference which had taken place in Linlithgow on 7 February 2011; and
- (2) concluding that the conference had provided a timely opportunity for SPT to promote the shared services agenda for transport and influence the debate on the shared services agenda at national level.

13. Register of Tenders

The Partnership noted that the Register of Tenders listing contracts awarded from 1 October 2010 to 31 March 2011 was available for inspection after the meeting.

14. Request from Councillor McGurk

Councillor McGurk requested information on how she could present a report prepared by Renfrewshire Council on SPT's value to the Council to a future meeting of the Partnership.

Councillor McGurk was advised to write to the Secretary of the Partnership in the first instance and in accordance with the Partnership's Standing Orders.

