

## **Strathclyde Partnership for Transport**

### **Minute of meeting**

**15 February 2013**

held in Consort House, Glasgow

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## **Minute of the meeting of the Strathclyde Partnership for Transport held in Consort House, Glasgow, on 15 February, 2013**

**Present** Councillors George Redmond (Chair), Malcolm Balfour, John Bruce, Tony Buchanan, Jim Coleman, Margaret Cooper (substitute), Eddie Devine, David Fagan, Bill Grant, Chris Kelly, Alan Moir, Bobby McDill, Pauline McKeever, Denis McKenna, Hamish Stewart, Paul Welsh, David Wilson and appointed members Ann Faulds, Tom Hart, Niall McGrogan, Alan Malcolm, Jim McNally, Susan Nicol, Gavin Scott and Bill Ure.

**Attending** Valerie Davidson, Assistant Chief Executive (Business Support)/ Secretary; Gordon Maclennan, Chief Executive; Eric Stewart, Assistant Chief Executive (Operations); Charlie Hoskins, Director of Projects and Bruce Kiloh, Head of Policy and Planning.

**Also Attending** Councillor Charlie Gilbert, East Renfrewshire Council.

### **1. Apologies**

Apologies were submitted from Councillors Robert G MacIntyre and Chris Thompson and appointed member Anne Follin.

### **2. Declaration of interest in terms of the Ethical Standards in Public Life etc (Scotland) Act 2000**

The Partnership noted that there were no declarations of interest.

### **3. Resignation of Vice-Chair**

The Chair advised members that following his recent appointment as Convener of Regeneration and Infrastructure at North Lanarkshire Council, Councillor David Fagan had intimated his resignation from the post of Vice-Chair of the Partnership. On behalf of the Partnership, the Chair paid tribute to Councillor Fagan and wished him every success in his new post.

### **4. Appointment of Vice-Chair**

The Chair called for nominations for the appointment of Vice-Chair. Nominations were as follows:-

Councillor Kaye Harmon, nominated by Councillor Redmond, seconded by Councillor McKenna; and

Councillor Malcolm Balfour, nominated by Councillor McDill, seconded by Councillor Buchanan.

On a vote being taken by a show of hands, 5 members voted for Councillor Balfour and 12 members for Councillor Harmon who was appointed Vice-Chair of the Partnership.

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## 5. Changes to membership

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There was submitted a report (issued) of 15 February 2013 by the Assistant Chief Executive (Business Support)

- (1) intimating that two constituent councils had intimated changes to their representation on the Partnership:-

Renfrewshire Council	Councillor Mike Holmes replaced by Councillor Eddie Devine
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South Lanarkshire Council	Councillor Bobby Lawson replaced by Councillor Hamish Stewart
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Councillor Clare McColl (substitute) replaced by Councillor Margaret Cooper (substitute);

- (2) explaining that, following the resignation of Councillor David Fagan as Vice-Chair and as a result of the changes outlined above, together with the addition of the new appointed members at the last meeting of the Partnership, it had been necessary to review all committee membership to ensure balance was retained;
- (3) appending the proposed revised committee membership for each of SPT's committees;
- (4) informing members that it was proposed that the new Vice-Chair replace Councillor Fagan on any positions held on outside bodies approved by the Partnership;
- (5) explaining
- (a) that Councillor Fagan, in resigning from the position of SPT Vice-Chair, had intimated also that he would be standing down as a Director of Nevis Technologies Ltd which was the Joint Venture Company responsible for the delivery of a transport smartcard; and
- (b) that it was proposed that this vacant position be held by one of the Vice-Chairs.

After consideration and having heard the Chair recommend that Councillor McKenna be appointed to the position of Director of Nevis Technologies Ltd, the Partnership

- (i) approved the committee membership changes as detailed in the report;
- (ii) agreed that the representation on outside bodies previously held by Councillor Fagan should now be held by Councillor Harmon; and
- (iii) approved the appointment of Councillor McKenna to the position of Director of Nevis Technologies Ltd.

## 6. Minute of previous meeting

The minute of the meeting of 7 December 2012 was submitted and approved as a correct record.

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## 7. Committee minutes

The minutes (issued) of the undernoted committees were noted, subject to the 'P' paragraphs contained in the Strategy and Programmes Committee minutes which were approved:-

- (1) Operations Committee of 25 January 2013; and
- (2) Strategy and Programmes of 1 February 2013.

Arising from the minute of the Strategy and Programmes Committee (page 3, paragraph 7(5)(a)), Mrs Davidson advised members that the net revenue budget figure for 2013/2014 should read £38.418m.

## 8. Proposed capital budget and programme 2013/2014 to 2015/2016

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With reference to the minute of the Strategy & Programmes Committee of 1 February 2013 (page 4, paragraph 8) when that committee had considered a draft capital programme and agreed that a more detailed report would be submitted to the Partnership to take cognisance of the available funding and any movements between the current year and 2013/14, there was submitted a report (issued) of 7 February 2013 by the Assistant Chief Executive (Business Support)

- (1) reminding members that the Local Government Finance Settlement 2012-2015 capital grant allocation to SPT of £16.692m in 2012/2013, £15.337m in 2013/2014 and £22.524m in 2014/2015 represented a significant reduction on the previous settlement which had provided for an average capital grant of £25m;
- (2) explaining that
  - (a) within those allocations, £6m per annum was ring-fenced to support the Subway modernisation.. In addition to the core grant SPT would receive a specific grant of up to £20m for Fastlink and also receive £2.86m ERDF funding for Dalmarnock Rail Station during 2013/2014; and
  - (b) to date, of the £20m Fastlink funding available, £15m was budgeted to be spent;
- (3) appending
  - (a) a list of all projects proposed to be included in the programme; and
  - (b) a summary of local authority grant awards for 2013/2014;
- (4) summarising the proposed capital programme, which had been revised to take account of delivery status and the agreed priorities of the Transport Outcome Reports for each council area:-

	<b>2013/2014 £'000</b>	<b>2014/2015 £'000</b>	<b>2015/2016 £'000</b>
Category 1	45,725	67,060	91,085
Category 2	12,600	26,275	19,175
<b>Total</b>	<b>58,325</b>	<b>93,335</b>	<b>110,260</b>

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- (5) informing members that it was proposed that the current Regional Transport Strategy delivery plan be extended for one year to allow time for review and to create a new delivery plan for the following five years; and
- (6) providing detail on the proposed funding position for 2013/2014 which would result in a funding shortfall of £10.028m, which would be funded from the subway modernisation fund or borrowing as previously agreed.

After considerable discussion, the Partnership

- (i) approved the capital programme, budget and funding plan for 2013/2014;
- (ii) noted the indicative plans for 2014/2015 and 2015/2016;
- (iii) agreed
  - (A) to a one year extension of the current RTS delivery plan; and
  - (B) that final year end movements would be reported to a future meeting and accommodated within the programme; and
- (iv) authorised the Assistant Chief Executive (Business Support) to sign the necessary grant award letters in support of the local authority delivered projects.

## 9. Meeting the Public Sector Equality Duty

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There was submitted a report (issued) of 8 January 2013 by the Assistant Chief Executive (Business Support)

- (1) outlining the background to the UK Government's Equality Act 2010 which included a public sector equality duty, the 'general duty', designed to help public authorities promote equality and tackle discrimination, with further 'specific duties' which could be placed on public authorities by the Scottish Government to enable the better performance of the general duty;
- (2) appending "Advancing Equality", a document prepared by SPT which contained SPT's Equality Outcomes and outlined the proposed way forward to ensure on-going compliance with the duties; and
- (3) explaining
  - (a) that SPT had made good progress to ensure compliance with the Act which had included extensive engagement and consultation with the public, representatives of equality groups, stakeholders and SPT staff to ensure the development of robust equality outcomes and to meet the requirements of the Public Sector Equality Duty; and
  - (b) that although this work had identified many areas where SPT was already working well in relation to the Duty, further work was required to ensure improvements to current practice.

After considerable discussion, the Partnership

- (i) noted the steps taken and good progress made by SPT to ensure compliance with the UK Equality Act 2010 and Scottish Public Sector Equality Duties; and

- (ii) approved the “Advancing Equality” report.

**10. UK Government Department for Transport: High Speed Rail: investing in Britain’s future phase 2 – the route to Leeds, Manchester and beyond**

[Click here to view report](#)

There was submitted and noted a report (issued) of 28 January 2013 by the Assistant Chief Executive (Operations)

- (1) outlining the background to and the work carried out by High Speed 2 Ltd to examine the case for a potential high speed rail route between London and the West Midlands and ultimately further north;
- (2) intimating that SPT had been working with industry partners on the FastTrack Scotland Group, to ensure the widest possible national economic benefits would result from the investment in high speed rail across Britain and across the West of Scotland;
- (3) informing members of the Department for Transport proposals announced on 28 January 2013 to deliver a high speed railway between London and Manchester/Leeds in a ‘Y’ shaped network operating via Birmingham;
- (4) explaining
  - (a) that the lines to Manchester and Leeds would include new high speed links to connect with the West Coast main line near Wigan and the east coast main line near York, both lines connecting onward to Scotland; and
  - (b) that it was anticipated that the link to Birmingham (phase 1) would be completed by 2026 and the lines north of West Midlands (phase 2) by 2033; and
- (5) concluding
  - (a) that SPT’s continued engagement as part of FastTrack Scotland would seek to ensure that the most appropriate solution was delivered with regard to economic benefit, regeneration, integration with the existing West of Scotland public transport network, land use planning for potential station locations, as well as integration with the previously announced Glasgow-Edinburgh High Speed study proposals; and
  - (b) that SPT would continue to engage fully with all partners to ensure that the previously announced study proposals for a high speed line between Glasgow and Edinburgh could be delivered and that further high speed links to complete the national network would form part of those plans.

**11. Framework for design and technical services – Tender assessment for list of suppliers**

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There was submitted and approved a report (issued) of 1 February 2013 by the Chief Executive,

- (1) outlining the tender assessment procedure for a proposed panel of external consultancies for the supply of Design & Technical Services to SPT over a three year period, with the option to extend if required, following the expiry of the existing framework in March 2013;

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- (2) advising members that, when renewing the framework, SPT had taken the opportunity to expand the services covered by including services previously encompassed by the Project Management Support Services framework and the Specialist Consultancy Support for Subway Modernisation framework;
- (3) intimating that the Design & Technical Services framework had been structured around the following lots:-
- Lot 1 Project Development & Transport Planning;
  - Lot 2 Construction, Design and Management Co-ordinator Services
  - Lot 3 Architectural Services;
  - Lot 4 Civil and Structural Engineering;
  - Lot 5 Property Services;
  - Lot 6 Industry Specialist Services, (all modes except Subway Modernisation);
  - Lot 6(a) Subway Modernisation: Independent Expertise on Existing System Maintenance improvements;
  - Lot 6(b) Subway Modernisation: Independent Expertise on New Trains, Signalling and Control Systems;
  - Lot 6(c) Subway Modernisation: Independent Expertise on Innovative Approaches to Operations and Maintenance;
  - Lot 6(d) Subway Modernisation: Independent Expertise on Escalator Maintenance, Installation and Operation;
  - Lot 6(e) Subway Modernisation: Specialist Support in Implementation of New Operating and Maintenance Systems and Supporting Processes;
  - Lot 7 Seconded Rates; and
  - Lot 8 Quantity Surveying.
- (4) explaining that the framework would provide SPT with a list of companies for each lot which could be called off or be asked to mini tender for design and technical services over the period March 2013 to March 2016;
- (5) highlighting the fact that tender assessments were still underway for Lots 6 through to Lots 6(e) and would be presented to the Partnership for consideration in due course;
- (6) informing members that Lot 7 was for budgetary purposes and SPT might appoint an individual secondee from the contractors in Lots 1-8 with the rates stated in Lot 7, rather than employ the firm; and
- (7) recommending that the following consultancies be included in the approved SPT framework for the provision of Design and Technical Services for Lots 1 – 5 and 8:-

<b>Framework Company</b>	<b>Lot</b>
AECOM	1,2,& 4
Aedas	3
AMEY	1 & 4
Atkins	1, 2, 4 & 8
Austin-Smith Lord	3
James Barr	5
Colliers International	5

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<b>Framework Company</b>	<b>Lot</b>
District Valuer Services/Valuation Office Agency	5
IDP Architects	3
J M Architects	3
Lambert Smith Hampton	5
MVA	1
Ove Arup	4
Parsons Brinckerhoff	4 & 8
Robinson Lowe Frances	8
Sheppard Robson – James Dick	3
SWEETT Group	2 & 8
Turner & Townsend	2 & 8
URS	1,2, 3 & 4
WSP	1

## **12. Additional Item**

In terms of Standing Order No 3.2, the Partnership agreed to consider the following additional item at this stage of the meeting.

## **13. Proposed letting of Hamilton Bus Station retail unit**

[Click here to view report](#)

There was submitted and approved a report (issued) of 10 February 2013 by the Assistant Chief Executive (Business Support)

- (1) informing members that, following the extensive refurbishment of Hamilton Bus Station, a retail unit of 118 sq m had been created and left in a developers shell condition to allow maximum flexibility for tenant fit-out;
- (2) outlining the steps taken to market the unit; and
- (3) recommending that the Partnership agree
  - (a) that a 10 year lease be entered into with Martin McColl Retail Limited at a rent of £25,000 per annum, with a tenant option break at year 5 which would be activated only if there was material adverse change in the stated bus movement numbers;
  - (b) that the details of the lease be agreed between the Senior Legal Advisor and the Head of Property;
  - (c) to a capital contribution to the unit fit out of up to £80,000; and
  - (d) that the capital contribution be included within SPT's capital plan.

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**14. Register of Tenders and Variations**

The Partnership noted that the Register of Tenders and Variations for the period 1 October 2012 to 31 December 2012 was available for inspection after the meeting.

**15. Valedictory**

Councillor McKenna paid tribute to Councillor Fagan as a friend and colleague and wished him well in his new post.

On behalf of SPT staff, the Chief Executive also took the opportunity to thank Councillor Fagan for his contribution to the work of the Partnership in his position of Vice-Chair..