

*joining up
journeys*

SPT

partnership minute

Strathclyde Partnership for Transport

Minute of meeting

14 October 2011

held in Consort House, Glasgow

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Minute of the meeting of the Strathclyde Partnership for Transport held in Consort House, Glasgow, on 14 October 2011

Present Councillors Jonathan Findlay (Chair), Harry Curran, Gilbert Davidson, David Fagan, Charlie Gilbert (substitute), Alex Glass (substitute), Archie Graham, Bill Grant, Ian Gray, William Hendrie, Alan Moir, Bobby McDill, Denis McKenna, Duncan MacIntyre, Bill Perrie, John Reid and David Wilson and appointed members Tom Hart, Alan Malcolm, Niall McGrogan, Gavin Scott and Bill Ure.

Attending Valerie Davidson, Assistant Chief Executive (Business Support)/Secretary; Valerie A Bowen, Senior Clerk; Eric Stewart, Assistant Chief Executive (Operations) and Charlie Hoskins, Director of Projects.

1. Death of Councillor George Roberts

Prior to commencement of the meeting, the Chair referred with sadness to the death of Councillor George Roberts who had been one of Glasgow City Council's representatives on the Partnership. He advised that Councillor Roberts was a well liked member of the Partnership and would be sadly missed. The Partnership then observed a minute's silence as a mark of respect.

2. Apologies

Apologies were submitted from Councillors Kaye Harmon, Jim McNally, Eddie Phillips and Chris Thompson and Appointed Member John Boyle.

3. Declaration of interest

The Partnership noted that there were no declarations of interest.

4. Chair's Remarks

The Chair informed members

- (1) that he had attended the Regional Transport Partnership Chairs' meeting from 6 to 7 September 2011, which had provided a good opportunity to meet with the Chairs of all RTPs across Scotland and discuss the different constituent demands and common issues which each RTP shared;
- (2) that he had recently met with the new leader of Renfrewshire Council to discuss the Fastlink project and had a forthcoming meeting with the Leader of Inverclyde Council.
- (3) that SPT had been shortlisted in 6 categories at the National Transport Awards held in London on 6 October 2011 and, although on this occasion had been unsuccessful,

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attendance at the awards had provided a good opportunity to publicise the work of SPT at a national level; and

- (4) that SPT had been shortlisted also at the Glasgow Business Awards on 6 October 2011 for the Best Use of Social Media Award, which was won by Barrhead Travel.

5. Minute of previous meeting

The minute of the meeting of 19 August 2011 was submitted and approved as a correct record.

Arising from the minute with regard to

- (1) page 5, paragraph 11, Mr Stewart advised members that a provisional date of 25 October 2011 had been arranged to conclude the formation of Newco;
- (2) page 10, paragraph 15,
 - (a) Councillor Gilbert informed members of the highlights of the Transport Summit Conference held in Glasgow on 9 September 2011; and
 - (b) Mr Stewart advised members that he had had the opportunity to update the bus industry on Fastlink at the 36th Annual CPT Conference held in Crieff on 12 and 13 September 2011.

6. Committee minutes

The minutes (issued) of the undernoted committees were noted:-

- (1) Operations Committee of 2 September 2011;
- (2) Audit & Standards Committee of 16 September 2011; and
- (3) Strategy & Programmes Committee of 16 September 2011.

7. Subway modernisation – progress update

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There was submitted and noted a report (issued) of 5 October 2011 by the Assistant Chief Executive (Operations)

- (1) outlining the background towards the progression of the initial phase of the Subway modernisation project;
- (2) reminding members that the overarching programme approach was made up from the following five principal workstreams under which individual projects were managed:-
 - Rolling Stock, Signalling and Control Systems;

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- Stations and Accessibility;
 - Infrastructure;
 - Ticketing; and
 - Employee Relations/Human Resources;
- (3) updating members on the overall progress made with the subway modernisation programme which included a range of initiatives to encourage patronage growth and improve the customer experience on the Subway, the results of the informal market sounding on rolling stock, signalling and the control system, together with the ongoing lessons being learnt from London Underground and other metro operators;
- (4) detailing a number of contract extensions, as allowed for in the original tender exercise and awards, which had taken place across the various workstreams and projects;
- (5) informing members
- (a) that recent informal market sounding had confirmed the appetite in the market for the design, manufacture and build of new trains and installation of signalling and the control system as a turnkey package, which would represent the most significant and critical investment in the subway modernisation; and
 - (b) that it was proposed to commence the formal procurement process prior to the end of 2011;
- (6) advising members
- (a) that the Hillhead Station refurbishment was progressing well and opportunities were being examined to improve further the station layout and improve passenger flow with additional enhancements to escalators and stair width; and
 - (b) that following the completion of the public art design by Alasdair Gray, it was proposed to award the contract for the translation and installation of the tiled mural on to the station concourse wall to Perfect Circle Art; and
- (7) explaining that a new holistic approach of a “gold standard” as outlined in the report would be applied to the tunnel and track infrastructure which would bring further innovation and reduction of maintenance costs.

After considerable discussion and having heard Mr Stewart in answer to members’ questions, the Partnership

- (i) congratulated Messrs Stewart and Hoskins for their excellent and informative report; and
- (ii) otherwise noted the terms of the report.

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8. SPT communication and promotional update

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There was submitted a report (issued) of 20 September 2010 by the Assistant Chief Executive (Business Support)

- (1) reminding members that following consideration of various reports relating to Subway patronage, it had been agreed that a series of pilot studies be implemented as a means of promoting Subway use and thus protecting and growing patronage;
- (2) detailing
 - (a) a number of recent communication campaigns to encourage increased subway patronage and support including the Kids Go Free campaign, free weekend parking at Park and Ride Subway sites and a proposed Subway parking season ticket;
 - (b) recent partnership working between SPT and its constituent councils/organisations, including support of the Riverside Museum and public travel arrangements at the Tall Ships Race and the International Children's Games; and
 - (c) recent activities to promote SPT's JourneyShare, the car sharing scheme for the west of Scotland; and
- (3) explaining
 - (a) that SPT was duty bound to produce an annual report outlining key activity and performance of the organisation in the preceding financial year which was produced concurrently with the annual financial statements; and
 - (b) that although printed copies were available on request, in order to promote environmental sustainability and keep production costs to a minimum an e-book of both the annual report and financial statement for 2010/11 were now available on the SPT website.

After considerable discussion, particularly in relation to further action which could be taken to engage with the public in the promotion of public transport together with SPT's role in strategy and policy, and having heard Councillor Gray commend the work of SPT staff for the provision of transport for young athletes and officials at the International Children's Games, the Partnership

- (i) agreed
 - (A) that the Kids Go Free scheme be offered again based on operational considerations;

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- (B) to the introduction of season ticket arrangements across Subway Park and Ride sites from 16 October 2011 when the technology to support its administration would be in place;
 - (C) that SPT should continue to work with partner organisations where the aims of modal shift and use of public transport were met; and
 - (D) that a presentation to members on the use of social media by the Communications Officer should be given at the next Partnership meeting; and
- (ii) otherwise noted the report.

9. **Regional Transport Strategy Monitoring Report 2009/2011**

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There was submitted and approved a report (issued) of 21 September 2011 by the Assistant Chief Executive (Business Support)

- (1) reminding members
 - (a) that "A Catalyst for Change", the Statutory Regional Transport Strategy (RTS) for the west of Scotland 2008-2021 had been approved by the Scottish Government in June 2008; and
 - (b) that the Transport Scotland Act 2005 required RTPs to monitor annually their respective RTS to gauge progress towards outcomes and targets;
- (2) appending SPT's draft RTS monitoring report for 2009/2011 which highlighted the significant progress SPT and its partners had made towards delivering the RTS;
- (3) explaining that the RTS monitoring report outlined the following key successes for 2009/2011, which included:-
 - implementing Scotland's first Statutory Quality Partnership to improve bus services and infrastructure in Paisley, in partnership with Renfrewshire Council;
 - rolling out the Subway modernisation project by starting improvement works on site at Hillhead Station and awarding the contract for the new smartcard ticketing project;
 - completing over 1500 park and ride spaces throughout the SPT area to promote modal shift, including completion of 700 additional spaces at Croy station;
 - investing over £20m in bus infrastructure over the 2 years covering stations, shelters and stops, real-time information and vehicles;
 - engaging fully in the Competition Commission's review of the UK local bus market to influence decisions which would improve bus service quality;
 - initiating the Smartcard integrated ticketing project and achieving a key milestone to set up a Joint Venture Company to take it forward;

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- driving forward improvements in the standards of community transport provision; and
 - initiating shared service arrangements for social transport, as part of the Clyde Valley Community Planning Partnership shared services programme; and
- (4) highlighting the fact
- (a) that considerable work remained to be done by all partners to achieve a major change in transport indicators such as modal share, congestion, satisfaction with public transport reliability and the number of air quality management areas; and
 - (b) that achieving RTS outcomes would be dependant on future funding and partnership working with the Scottish Government, Transport Scotland, constituent authorities and other public and private sector partners.

After consideration, the Partnership

- (i) approved the RTS monitoring report for 2009/2011 for submission to Scottish Ministers;
- (ii) noted that this report and SPT's Annual Report and Financial Statement would be made available on SPT's website; and
- (iii) agreed that, following discussion on the issue, enquiries would be made on whether or not information on public transport accidents could be provided.

10. SPT Equality Outcomes report

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There was submitted and noted a report (issued) of 21 September 2011 by the Assistant Chief Executive (Business Support)

- (1) intimating that SPT was committed to ensuring that it met its statutory obligations to promote equality and that no-one was denied opportunities or disadvantaged through discrimination, prejudice or exclusion due to factors such as age, disability, race, sexual orientation, gender identity, pregnancy/maternity and religion/belief;
- (2) advising members that, pending updated regulations from the Scottish Government on specific duties, SPT had prepared an Equality Outcome Report (EOR) which was in line with the UK Equality Act 2010, current Equality and Human Rights Commission guidance and Scottish Government proposals for specific duties;
- (3) appending SPT's EOR which would enable
 - consolidation of previous SPT equality schemes for race, gender and disability;
 - incorporation of the new protected characteristics for age, disability, race, sexual orientation, gender identity, pregnancy/maternity and religion/belief;
 - a firm basis on which to undertake consultation and engagement with equality groups and SPT staff on a finalised EOR following the outcome of the

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- Scottish Parliament's deliberations in the autumn and any subsequent regulations; and
 - account to be taken of the outcome of the Scottish Government's current consultation on specific duties; and
- (4) informing members that SPT would prepare a response for the Scottish Government's current consultation on the Public Sector Equality Duty and that this would be submitted to the next meeting of the Strategy and Programmes Committee for approval.

10. Variation to award of bus shelter supply and installation call off contract

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With reference to the minute of 15 April 2011 (page 5, paragraph 8) when the Partnership had

- (1) considered a report on tenders received for the supply and installation of bus shelters throughout the Partnership area;
- (2) approved Lot 1 – call off bus shelter supply and installation contract for type A shelter and Lot 2 - call off bus shelter supply and installation contract for type B shelter both to Trueform,

there was submitted and approved a report (issued) of 5 October 2011 by the Assistant Chief Executive (Operations)

- (a) informing members
 - (i) that following the Partnership meeting, legal proceedings had been initiated which had prevented SPT from awarding the above contracts;
 - (ii) that, subsequently, Trueform had withdrawn their tender for Lot 1; and
 - (iii) that following the conclusion of legal proceedings, Lot 2 of the contract had now been awarded to Trueform;
- (b) advising members
 - (i) that in relation to Lot 1, consideration of the remaining tenders had determined that award to the second placed tenderer could result in an additional cost of £480,000 over the next three years, which was based on the forecast shelter renewal programme and the bids secured by the tendering exercise; and
 - (i) that, in addition, SPT had taken the opportunity to revise the original contract specification for Lot 1; and
- (c) recommending that, in pursuit of best value, the Partnership
 - (i) note the above variation to the contract award; and

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- (ii) agree to a re-tendering exercise for Lot 1.