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journeys*

**SPT**

partnership minute

## **Strathclyde Partnership for Transport**

### **Minute of meeting**

**13 June 2008**

held in Consort House, Glasgow

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## Minute of the meeting of the Strathclyde Partnership for Transport held in Consort House, Glasgow, on 13 June 2008.

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<b>Present:</b>	Argyll and Bute	Duncan McIntyre
	East Ayrshire	Bobby McDill
	East Renfrewshire	Eddie Phillips
	Glasgow	Alex Glass (Deputy)
	Glasgow	Tommy Morrison
	Glasgow	Willie O'Rourke (Deputy)
	Glasgow	George Roberts
	Glasgow	Alistair Watson (Chair)
	North Lanarkshire	David Fagan
	North Lanarkshire	Robert Burrows
	North Lanarkshire	Kaye Harmon
	Renfrewshire	Marie McGurk
	South Ayrshire	Bill Grant (Deputy)
	South Lanarkshire	Ian Gray
	South Lanarkshire	Davie McLachlan
	South Lanarkshire	Chris Thompson
	West Dunbartonshire	William Hendrie
	Appointed member	Liz Connolly
	Appointed member	Tom Hart
	Appointed member	Alan Malcolm
	Appointed member	Bill Ure

<b>Apologies:</b>	Glasgow	Douglas Hay
	Glasgow	Ruth Simpson
	Inverclyde	David Wilson
	North Ayrshire	John Reid
	South Ayrshire	Bill McIntosh
	Appointed member	Niall McGrogan
	Appointed member	Gavin Scott

**Attending:** Valerie Davidson, Secretary; Valerie A Bowen, Senior Clerk; Ron Culley, Chief Executive; Gordon Maclennan, Assistant Chief Executive (Operations) and Eric Stewart, Director of Bus Operations.

### 1. Minute of previous meeting

The minute of the meeting of 18 April 2008 (issued) was submitted and approved as a correct record.

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## 2. Committee Minutes

The minutes (issued) of the undernoted committees were submitted and noted:-

- (1) Operations Committee of 2 May 2008; and
- (2) Strategy and Programmes Committee of 16 May 2008.

## 3. Membership Update

[Click here to view report](#)

There was submitted a report (issued) of 4 June 2008 by the Secretary

- (1) reminding members
  - (a) that the Partnership's constitution provided for 20 elected members and between 7 and 9 appointed members; and
  - (b) that although SPT had appointed 7 members who took part in the business of the Partnership, the resignation of Alan Wilson had resulted in the appointed members numbers falling to 6;
- (2) advising members
  - (a) that a review of the current appointed members had been completed and the Scottish Government had been advised of an extension to their membership until 31 March 2009;
  - (b) that it was proposed that an advert be placed for up to 3 appointed members to complement the current Partnership membership; and
  - (c) that a knowledge of security and/or regeneration or development would be included in the criteria for appointment; and
- (3) informing the Partnership that correspondence had been received from South Lanarkshire Council confirming
  - (a) that Councillor Eileen Logan had been replaced by Councillor Ian Gray; and
  - (b) that Councillor John Murray had been appointed as a deputy member.

Following discussion and having heard Mrs Davidson in further explanation, the Partnership

- (i) noted
  - (A) that prior to the extension to the current appointed members' appointments, performance assessments had been carried out; and
  - (B) the change's in membership from South Lanarkshire Council; and

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- (ii) agreed
  - (A) that an advert be placed seeking expressions of interest for the role of appointed members and a recruitment exercise be conducted for up to 3 positions;
  - (B) to the establishment of a recruitment panel;
  - (C) that the Chair, Vice-Chairs and Councillor George Roberts together with 3 other members yet to be decided, make up the panel; and
  - (D) that the Chair be authorised to fill the remaining places on the recruitment panel.

**4. SPT Response to Scottish Government Consultation: Glasgow 2014 – Delivering a lasting legacy for Scotland**

[Click here to view report](#)

There was submitted a report (issued) of 29 May 2008 by the Assistant Chief Executive (Business Support)

- (1) advising members
  - (a) that a key benefit to Glasgow hosting the Commonwealth Games in 2014 was the “legacy” of the games;
  - (b) that the Scottish Government was undertaking a consultation to ascertain the views of stakeholders on what the legacy would be; and
  - (c) that on completion of the consultation, the Scottish Government would consider responses and publish a legacy plan in July 2009;
- (2) appending a copy of the response for submission to the Scottish Government for approval by the Partnership; and
- (3) informing members that SPT’s response was intended to ensure that the Scottish Government took into account the views of SPT and its member councils in preparing the legacy for the games, highlighting that the whole of Scotland should benefit from hosting the games and that transport projects in Glasgow and the West of Scotland should be given high priority in deciding on the games legacy.

After discussion and having heard Mrs Davidson and Mr Stewart in answer to members’ questions, the Partnership approved the proposed response to the consultation paper.



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## 5. Renewal of contracts

After consideration of reports (issued) of 30 May and 5 June 2008 by the Assistant Chief Executive (Operations) on tenders received for the renewal of various subsidised bus contracts, the Partnership agreed to the award of the undernoted contracts:-

Agenda Item No	Contract	Operator	Contract Amount	Equivalent Annual Cost	Remarks
<a href="#">5. Click here to view report</a> Renewal of subsidised local bus service contracts	0914D Glasgow Inner Circle	First Glasgow (No 1)	£335,226	£111,742	-
	5645L Renfrew Ferry – Royal Alexandra Hospital	Gibson Direct Ltd	£188,796	£62,932	-
	5667C Johnstone – Bridge of Weir – Glasgow	McGill's Bus Service Ltd	£193,890	£64,630	-
<a href="#">6. Click here to view report</a> Renewal of Demand Responsive Transport (DRT) Contracts	9571D Dumbarton area Dial-a-Bus	Arriva Scotland West Ltd	£861,221	£172,244	Start date to be determined by availability of SPT supplied vehicles and contract price adjusted on a pro-rata basis
	9574D Glasgow north west Dial-a-Bus	Glasgow Citybus Ltd	£1,043,071	£208,614	
	9571D3 Dumbarton are Dial-a-Bus	First Glasgow	£4,125 (per week)	-	Contracts to commence on 13 July 2008 and to remain in place until delivery of vehicles to be supplied by SPT
	9574D3 Glasgow north west Dial-a-Bus	Glasgow Citybus Ltd	£5,412 (per week)	-	

## 6. Declaration of interest

Gordon Maclennan, Assistant Chief Executive (Operations) declared an interest in the immediately following item.

## 7. Acquisition of adaptable buses

[Click here to view report](#)

With reference to the minute of the Partnership of 18 April 2008 (page 10, paragraph 11) when the Partnership had agreed to the procurement of

- (1) 15 vehicles from Allied Vehicles Ltd at a cost of £1,205,775; and
- (2) 4 vehicles from Optare at a cost of £359,200,

there was submitted a report (issued) of 4 June 2008 by the Chief Executive

- (a) advising members
  - (i) that the number of vehicles being purchased from Optare had been reduced from four to two due to operational requirements (at a saving of £89,800 per unit);
  - (ii) that it was proposed that both these vehicles be replaced with two Type B vehicles from Allied Vehicles Ltd (at a cost of 81,485 per unit); and
  - (iii) that although the overall number of vehicles previously agreed remained unchanged, the total cost had been reduced by £16,630; and
- (b) seeking the Partnership's approval to purchase an additional three Type B vehicles from Allied Vehicles Ltd to supplement resources on Demand Responsive Transport (DRT) services in Glasgow City and North and South Lanarkshire, as part of an ongoing programme of reducing incidences of non-fulfilment of trip requests in these areas, at a total cost of £244,455.

Following discussion and having heard Mr Stewart in further explanation, the Partnership approved the recommendations contained in the report.

## 8. Advertising agency services – report on tenders

[Click here to view report](#)

After consideration of a report (issued) of 28 May 2008 by the Assistant Chief Executive (Business Support), on tenders received for the renewal of SPT's advertising contract together with the rating system applied to consideration of these tenders, the Partnership



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- (1) approved the award of a contract to Isthmus Communications Ltd t/a The Bridge in light of the quality and cost calculations as detailed in the report, at an estimated cost of £141,742 per annum; and
- (2) noted that this estimate was based on a consistent annual hours cost beyond retainer fees applied to each of the companies invited to tender.

## **9. Contract for Airwave communication coverage and service provision**

[Click here to view report](#)

After consideration of a report (issued) of 27 May 2008 by the Assistant Chief Executive (Operations) seeking Partnership approval to place a contract with Airwave Solution Ltd for the implementation of Airwave TETRA Communications Coverage throughout the Subway, the Partnership agreed

- (1) that a contract be placed with Airwave Solutions Ltd on a sole supplier basis in the amount up to £2.35m which represented the initial capital cost and an ongoing annual service provision cost of £278k for a 'special coverage' solution for the Subway trains, tunnels and stations, and provision of the Airwave service to Subway users; and
- (2) that up to 180k be authorised for statutory independent safety verification of the Airwave communication system to comply with the requirements of "The Railways and Other Guided Transport Systems (Safety) Regulations (ROGS) 2006".

## **10. Subway replacement battery locomotives**

[Click here to view report](#)

After consideration of a report (issued) of 27 May 2008 by the Assistant Chief Executive (Operations) detailing tenders received for the supply of two Subway replacement battery locomotives, the Partnership approved the award of the contract to Clayton Equipment Ltd in the sum of £396,400.

## **11. Renewal of Insurance**

[Click here to view report](#)

There was submitted a report (issued) of 2 June 2008 by the Assistant Chief Executive (Business Support),

- (1) informing the Partnership
  - (a) that the annual insurance renewal required to be effective from 15 May each year and could be extremely difficult given the level of cover required within a tight market;
  - (b) that the Chief Executive had utilised his delegated powers to authorise the undernoted renewals as the final prices had to be agreed very close to the renewal date;
  - (c) that the use of the negotiated process had been managed externally by Willis, SPT's insurance brokers, to ensure that SPT achieved the best deal possible; and

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- (d) that the rates quoted and accepted on behalf of the Partnership had shown a significant decrease of £69,215.91 (9.44%) when compared with 2007;
- (2) detailing the following contracts which had been awarded for the provision of insurance:-

<b>Area of Insurance</b>	<b>Awarded to</b>	<b>Cost 2008/09</b>	<b>Cost 2007/08 for comparison</b>
Property Damage / Business Interruption	RSA	£314,050.25	£287,137.58
Combined Liability	St Pauls	£138,127.57	£97,375.00
Excess Employers Liability	QBE	£9,000.00	£9,000.00
First Excess Public Liability Layer	QBE and Others	£62,500.00	£180,000.00
Second Excess Public Liability Layer	QBE	£62,000.00	£76,750.00
Directors & Officers *	N/A	N/A	£7,500.00
Professional Indemnity *	N/A	N/A	£14,500.00
Not for Profit Liability Cover *	Brit Insurance Ltd	£18,250.00	-
Crime	AIG	£3,500.00	£3,825.00
Marine Hull	British Maritime	£28,310.00	£28,310.00
Computer	RSA	£2,900.00	£2,900.00
Engineering Inspection	HSB Haughton	£6,982.20	£7,357.75
Engineering Inspection (nightshift)	HSB Haughton	Included in above	Included in above
Motor Fleet	RSA	£13,350.00	£12,889.60
Personal Accident / Travel	AIG	£5,368.00	£6,009.00
<b>TOTAL</b>		<b>£664,338.02</b>	<b>£733,553.93</b>

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\* Directors & Officers and Professional Indemnity cover replaced by Not for Profit Liability cover, resulting in a slight reduction in premium and a more appropriate level of cover.

All premiums shown exclude Insurance Premium Tax (IPT) and VAT.

**12. Conference: The Passenger Transport Conference 2008 – Manchester - 13 November 2008**

The Partnership agreed that a Vice-Chair should attend The Passenger Transport Conference 2008 to be held in Manchester on the 13 November 2008.

**13. Additional item**

In terms of Standing Order no 3.2, the Partnership agreed to consider the following additional item of business.

**14. Application for European Regional Development Funds (ERDF) under the INTERREG IVB Atlantic area for project START – Seamless Travel across the Atlantic area Regions using sustainable Transport**

[Click here to view report](#)

There was submitted a report (tabled) of 11 June 2008 by the Assistant Chief Executive (Operations)

(1) informing members

- (a) that the Atlantic Programme, also known as “INTERREG IVB ATLANTIC”, which supported organisations on the Atlantic coast who wished to work together with other regions to find solutions in connection with common problems they share in relation to sustainable transport; and
- (b) that the ERDF had allocated €5million for priority 3 projects such as this;

(2) advising the Partnership

- (a) that SPT, in partnership with Mersey Travel as lead authority and a range of other European partners, planned to submit an application for funding under INTERREG IVB aimed at sustainable transport options;
- (b) that SPT would participate, alongside HiTrans, because of the extensive experience in key areas of the project such as integrated transport; and
- (c) that the anticipated cost of £400,000 for SPT’s element of the project over a three year period would be eligible for a grant of up to 65%. If successful, SPT would seek approval for £140,000 of funding, which would be both in kind, through staff costs already planned and also for delivery of key activities including information and ticketing systems; and

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- (3) explaining
- (a) that the project represented an excellent opportunity for SPT to obtain funding for current and potential projects, including those aimed at improving and integrating traveller information and ticketing systems;
  - (b) that the cross border experience would provide immediate access to other like minded and pro-active organisations keen to create improvements in these fundamental areas of transport; and
  - (c) that the opportunities provided from participating in this project would also enhance SPT's knowledge of improvements implemented in other EU countries and assist in ensuring that SPT was well placed to provide transport infrastructure visitors would expect when travelling here during the 2014 Commonwealth Games.

After discussion, the Partnership agreed

- (i) that SPT participate in the START – Seamless Travel across the Atlantic area Regions using sustainable Transport project group, led by Mersey Travel making application for funding under Interreg IVB; and
- (ii) that SPT meet the match funding required of £140,000 from existing resources.

## **15. Visit to Transport for London to visit Olympic Site**

With reference to the minute of 14 December 2007 (page 7, paragraph 7) when the Partnership had agreed that a delegation of members and officers visit Transport for London to investigate their plans for the Olympic Games in 2012, the Chair advised members that he and the Vice-Chairs would attend with up to 3 or 4 other members. The Chair asked that anyone who was interested in attending should contact the committee clerks.