

*joining up  
journeys*

**SPT**

partnership minute

## **Strathclyde Partnership for Transport**

### **Minute of meeting**

**10 October 2008**

held in Consort House, Glasgow

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## Minute of the meeting of the Strathclyde Partnership for Transport held in Consort House, Glasgow, on 10 October 2008.

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<b>Present:</b>	East Ayrshire	Bobby McDill
	East Renfrewshire	Eddie Philips
	Glasgow	Willie O'Rourke (deputy)
	Glasgow	George Roberts
	Glasgow	Alistair Watson (Chair)
	Inverclyde	David Wilson
	North Lanarkshire	David Fagan
	South Ayrshire	Bill Grant (deputy)
	South Lanarkshire	Ian Gray
	South Lanarkshire	Chris Thompson
	Appointed Member	Alan Malcolm
	Appointed Member	Gavin Scott
	Appointed Member	Bill Ure

<b>Apologies:</b>	Glasgow	Alex Glass (deputy)
	Glasgow	Tommy Morrison
	Glasgow	Ruth Simpson
	North Lanarkshire	Robert Burrows
	Renfrewshire	Marie McGurk
	South Ayrshire	Bill McIntosh
	South Lanarkshire	Davie McLachlan
	West Dunbartonshire	William Hendrie
	Appointed Member	Liz Connolly
	Appointed Member	Niall McGrogan

**Attending:** Valerie Davidson, Secretary; Valerie Bowen, Senior Clerk; Ron Culley, Chief Executive; Gordon Maclennan, Assistant Chief Executive (Operations) and Eric Stewart, Director, Bus Operations.

### 1. Councillor Douglas Hay

Prior to commencement of the meeting, the Chair referred with sadness to the death of Councillor Douglas Hay who had been one of Glasgow City Council's representatives on the Partnership. He advised that Councillor Hay was a well liked member of the Partnership and would be sadly missed. The Partnership then observed a minute's silence as a mark of respect.

### 2. Minute of previous meeting

The minute of the meeting of 15 August 2008 was submitted and approved as a correct record.

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Arising from the minute (page 7, paragraph 11), Mr Culley updated members on the proposals put forward to promote the Homecoming Year 2009.

### **3. Committee minutes**

The minutes (issued) of the undernoted committees were noted:-

- (1) Operations Committee of 5 September 2008;
- (2) Strategy and Programmes Committee of 19 September 2008;
- (3) Audit and Standards Committee of 19 September 2008; and
- (4) Personnel Appeals Sub Committee of 25 September 2008.

### **4. Variation in order of business**

In terms of Standing Order no. 3.4, the Partnership agreed to vary the order of business as hereinafter minuted.

### **5. ITSO compliant smartcard ticketing system**

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There was submitted a report (issued) by the Assistant Chief Executive (Operations)

- (1) outlining the background to SPT's proposals for integrated ticketing, with particular reference to
  - (a) the public's acceptance of electronic payments in various forms over the past decade;
  - (b) studies which had concluded that a lack of effective integration for trips between modes remained one of the main reasons people chose not to use public transport;
  - (c) recent media exposure to integrated ticketing proposals following the Scottish Government's announcement on its Integrated Ticketing Strategy prepared by Transport Scotland;
  - (d) SPT's Zonecard scheme, which distributed annual ticket sales income of around £15m to operators;
  - (e) the free National Concessionary Bus Pass Scheme, the terms of which provided Bus Operators, on a free of charge basis, new smartcard-enabled ticket machines for all 7,500 buses in Scotland and provided the main platform for the launch of commercial smartcard products for bus operations which accounted for over three quarters of all public transport trips; and
  - (f) SPT's positive response to the Transport Scotland Smartcard strategic document. As the public transport authority for the west of Scotland, SPT had confirmed that it wished to be the principal delivery agent for the new scheme;

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- (2) explaining that it was envisaged that any transport card scheme would also be the launch platform for a low value "e-purse" to facilitate passenger access to leisure activities and convenience purchases;
- (3) proposing that SPT take strategic responsibility for introducing an area-wide common solution to prevent the market being controlled by individual commercial entities, a concern shared by Transport Scotland;
- (4) listing the requirements that would be included in any tender documentation; and
- (5) advising members that the costs would vary depending on the type of solution proposed in the tender specification, but broadly, it was envisaged that it would include:
  - development of Host Operator and Processing System (HOPS) to process commercial (non-concessionary) smartcard, E-purse and Stored Travel Rights (Zoncards) transactions;
  - development of a Financial Services Authority (FSA) approved operator payment and re-imburement systems; and
  - supply of a smartcard and on-line account management and card top up system.

Following discussion and having heard Mr Stewart in further explanation and in answer to members' questions, the Partnership

- (i) noted the proposals to proceed to competitive tender;
- (ii) agreed that officers determine the most appropriate arrangements through the issue of a tender specification for the supply of a Smartcard System with joint venture/partnership arrangements with Transport Scotland and appropriate partners; and
- (iii) noted that a recommended tender proposal would be presented to a future meeting of the Partnership.

## **6. Award of contracts**

After consideration of various reports (issued) by the Assistant Chief Executive (Operations), the committee agreed to the award of the undernoted contracts:-



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<b>Agenda item no.</b>	<b>Contract</b>	<b>Contractor</b>	<b>Amount</b>	<b>Remarks</b>
4(a) <a href="#">Click here to view report</a>	Bus stop infrastructure cleaning and defect reporting	Mitie Olscot	£678,150	Three year contract commencing November 2008.
4(b) <a href="#">Click here to view report</a>	Supply and installation of crash bollards at Subway stations	Luddon Construction	£271,025.37	Partick station is excluded from the contract as installation of crash bollards are included in the landscaping project procured as part of the overall development of the station.
4(c) <a href="#">Click here to view report</a>	Variation to contract for installation of Wi-Fi technology in Subway stations	Arqiva	£147,000	Additional work to be undertaken whilst contractor on site

## 7. **International Association of Public Transport (UITP)**

[Click here to view report](#)

There was submitted a report (issued) of 18 September 2008 by the Chief Executive

- (1) reminding members that the International Association of Public Transport (UITP), was the international network for public transport authorities and operators, policy decision makers, scientific institutes and the public transport supply and service industry;
- (2) advising members
  - (a) that the 59th 2013 UITP World Congress and Exhibition would be held in Europe in 2013; and
  - (b) that SPT, together with the Glasgow City Marketing Bureau, Scottish Enterprise and others, intended to submit a bid to host the 59th World Congress in Glasgow; and
- (3) outlining the benefits of hosting an event of this size and importance.

After further discussion and having heard the Chief Executive in answer to members' questions, the Partnership agreed

- (i) to support the preparation of a bid; and

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- (ii) that the Chief Executive report back to a future meeting with a paper showing more costed proposals.

## **8. Transport Planning Support for NHS**

[Click here to view report](#)

There was submitted and noted a report (issued) of 15 September 2008 by the Assistant Chief Executive (Business Support)

- (1) updating the Partnership on progress to improve access to healthcare facilities as part of the Regional Transport Strategy (RTS);
- (2) outlining the areas in which progress had been made; and
- (3) concluding that the initiatives detailed in the report demonstrated SPT's commitment to improving access to healthcare facilities and promoting health improvement through a partnership approach to delivery of a range of initiatives and this work had resulted in SPT being short-listed for the Scottish Transport Awards in the Transport Integration category.

## **9. 2007/2008 Annual Accounts**

[Click here to view report](#)

There was submitted and noted a report (issued) of 24 September 2008 by the Assistant Chief Executive (Business Support) enclosing the annual accounts for Strathclyde Partnership for Transport for year ending 31 March 2008, which had been prepared in accordance with recognised standards and the Accounting Code of Practice.

## **10. Conferences**

The Partnership agreed

- (1) that Councillor Davie McLachlan be authorised to attend the conference entitled "Integrated Transport London 2008: Keeping London Moving" to be held in London on 6 November 2008; and
- (2) that any members interested in attending the conference entitled "Demand Responsive Transport: A Road Map for Scotland" to be held in Edinburgh on 19 November 2008, should contact the senior clerk.