

*joining up
journeys*

SPT

partnership minute

Strathclyde Partnership for Transport

Minute of meeting

10 June 2011

held in Consort House, Glasgow

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Minute of the meeting of the Strathclyde Partnership for Transport held in Consort House, Glasgow, on 10 June 2011

Present:	Argyll and Bute	Duncan MacIntyre
	East Dunbartonshire	Alan Moir
	East Ayrshire	Robert McDill
	East Renfrewshire	Eddie Phillips
	Glasgow	Jonathan Findlay (Chair)
	Glasgow	Jim McNally
	Glasgow	Tommy Morrison
	Glasgow	George Roberts
	North Ayrshire	John Reid
	North Lanarkshire	Kaye Harmon
	North Lanarkshire	David Fagan
	Renfrewshire	Marie McGurk
	South Ayrshire	Bill Grant
	South Lanarkshire	John Cairney (substitute)
	South Lanarkshire	Denis McKenna
	South Lanarkshire	John Murray (substitute)
	West Dunbartonshire	William Hendrie
	Appointed Member	Tom Hart
	Appointed Member	Alan Malcolm
	Appointed Member	Ronnie Mellis
	Appointed Member	Niall McGrogan

Attending: Valerie Davidson, Assistant Chief Executive (Business Support)/Secretary; Valerie A Bowen, Senior Clerk; Gordon MacLennan, Chief Executive; Eric Stewart, Assistant Chief Executive (Operations); Neil Wylie, Director of Finance & HR and Charlie Hoskins, Director of Projects.

1. Apologies

Apologies were submitted from Councillors Harry Curran, Ian Gray, Chris Thompson and David Wilson and appointed members John Boyle, Gavin Scott and Bill Ure.

2. Declaration of interest

The Partnership noted that there were no declarations of interest.

3. Minute of previous meeting

The minute of the meeting of 15 April 2011 was submitted and approved as a correct record.

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4. Committee minutes

The minutes (issued) of the undernoted committees were noted, subject to the inclusion of Councillors Morrison and McGurk in the list of apologies for the Operations Committee held on 6 May 2011:-

- (1) Personnel Committee of 15 April 2011; and
- (2) Operations Committee of 6 May 2011.

5. Membership update

Mrs Davidson informed members that North Lanarkshire Council had intimated a change to its representation on the Partnership. She explained that Councillor Harry Curran had been appointed to replace Councillor Mark Griffin. The Partnership noted the position and agreed that Councillor Curran be appointed to the committees on which his predecessor had served.

6. Publication Scheme: Freedom of Information (Scotland) Act 2002

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There was submitted a report (issued) of 16 May 2011 by the Assistant Chief Executive (Business Support)

- (1) reminding members that the Freedom of Information (Scotland) Act 2002 required public authorities to adopt and maintain a publication scheme that had the approval of the Scottish Information Commissioner (SIC);
- (2) advising members that SPT's existing publication scheme was about to expire;
- (3) appending
 - (a) SPT's proposed version of the guide and model publication scheme which would subsist until 31 May 2013 at which time further approval would require to be sought; and
 - (b) a draft Management Framework for the disposal/retention of information which had been updated as part of the review of the publication scheme; and
- (4) recommending that the Partnership
 - (a) adopt the SIC Model Publication Scheme 2011;
 - (b) approve SPT's version of the guide and publication scheme;
 - (c) agree that the Assistant Chief Executive (Business Support) review and update the guide and scheme in June 2012; and

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- (d) approve the Management Framework for the disposal/retention of information.

After consideration and having heard Mrs Davidson in answer to members' questions, the Partnership

- (i) approved the recommendations at (4) above; and
- (ii) agreed that an exercise be carried out into the cost to the organisation of dealing with requests for information and that the outcome be reported to a future meeting of the Partnership.

7. Services and benefits delivered by SPT to Council areas: Transport Outcome Reports for 2011/2012

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With reference to the minute of the Strategy & Programmes Committee of 25 March 2011 (page 4, paragraph 8) when that committee had

- (1) considered draft Transport Outcome Reports (TORs) for Inverclyde, Renfrewshire and South Lanarkshire Councils which had shown additional detail to reflect better the full scope of SPT's activities, demonstrating SPT's value as a regional delivery body for the travelling public of the west of Scotland; and
- (2) agreed that finalised draft TORs would be submitted to this meeting of the Partnership,

there was submitted a report (issued) of 2 June 2011 by the Assistant Chief Executive (Business Support)

- (a) outlining the process for finalising the TOR reports for 2011/12;
- (b) providing information on the contribution TORs made to setting out the benefits of effective partnership working between SPT, Councils and Community Planning partners in identifying and delivering transport priorities;
- (c) informing members of the combined value and savings that SPT delivered to each council area;
- (d) appending finalised TORs for Inverclyde, Renfrewshire and South Lanarkshire Councils; and
- (e) recommending approval of the new, revised format.

After considerable discussion and having heard Messrs Hoskins and Stewart in answer to members' questions, the Partnership

- (i) approved the revised format; and
- (ii) noted that TORs for each council area would be issued within the next few weeks.

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8. Request from Councillor Marie McGurk, Renfrewshire Council

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There was submitted a letter (issued) of 11 May 2011 from Councillor Marie McGurk, together with a report prepared by Renfrewshire Council entitled "Review of the value of Strathclyde Partnership for Transport to Renfrewshire", requesting that the Partnership give consideration to the report with a view to responding to the findings.

After consideration and having heard Councillor McGurk in further amplification of the report and the Chair invite Councillor McGurk to provide him with a note of any information requested and not received, the Partnership noted the terms of the report.

9. SPT response to Competition Commission investigation into the UK local bus market: Response to possible remedies

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After consideration of a report (issued) of 31 May 2011 by the Assistant Chief Executive (Operations) appending SPT's response to the Competition Commission's investigation into the UK local bus market to determine if there were adverse effects on competition, the Partnership noted

- (1) SPT's response to the Competition Commission's initial findings and remedies;
- (2) the requirement for SPT officers to engage further with the investigation process over the next year; and
- (3) that further update reports would be provided to future Partnership meetings as the investigation progressed.

10. Proposed letting of unit at 174 Buchanan Street, Glasgow

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After consideration of a report (issued) of 20 May 2011 by the Assistant Chief Executive (Business Support) on proposals to re-let SPT's "gap site" at 174 Buchanan Street to The Go Group UK Ltd (the successors of Business Gateway), the Partnership

- (1) approved the let in the sum of £20,000 per annum for a period of six years and six months (expiring on 30 September 2017) in accordance with the Heads of Terms set out in the report; and
- (2) agreed that the final terms of the lease be negotiated by the Head of Property in consultation with the Senior Legal Advisor

11. Proposed lease renewal at Unit 1-2 Buchanan Bus Station, Glasgow

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After consideration of a report (issued) of 20 May 2011 by the Assistant Chief Executive (Business Support) on proposals to re-let Unit 1-2 within the main terminus building of Buchanan Bus Station to WH Smith on a full repairing and insuring lease, the Partnership



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- (1) approved the let in the sum of £40,000 per annum for a period of 10 years commencing on 20 August 2011 in accordance with the terms set out in the report; and
- (2) agreed that the final terms of the lease be negotiated by the Head of Property in consultation with the Senior Legal Advisor

12 Proposed acquisition of adaptable buses

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There was submitted a report (issued) of 2 June 2011 by the Assistant Chief Executive (Operations)

- (1) reminding members that the Partnership had agreed previously to the purchase of twenty adaptable buses from Allied vehicles;
- (2) explaining
 - (a) that, whilst 16 of the vehicles had been delivered, the manufacturer, CarInd, had not been able to secure derogation for Euro 5 certification from the Vehicle and Operator Services Agency in respect of the final four;
 - (b) that, although service commitments had been covered by reallocating other vehicles, these would be required for the operation of local subsidised bus services from July 2011; and
 - (c) that, in addition, a further vehicle had been committed to South Ayrshire Council to contribute to the Shared Services Agenda;
- (3) advising members
 - (a) that the Bluebird Orion vehicle, which was fully adaptable for use in a range of bus service modes, was viewed as a suitable replacement vehicle; and
 - (b) that customer and driver feedback on the Bluebird vehicles already purchased and in service with SPT had been very positive; and
- (4) recommending that a contract be awarded to Bluebird Vehicles Ltd (via Scotland Excel) for the purchase of five Bluebird Orion vehicles at an estimated cost of £400,000.

After consideration, the Partnership approved the recommendation at (4) above.

13. Bus shelter maintenance – proposed award of call-off contract

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After consideration of a report (issued) of 25 May 2011 by the Assistant Chief Executive (Operations) on the proposed award of a call-off bus shelter maintenance contract to maintain bus shelters within the seven participating council areas which operated agency agreements with SPT, the Partnership

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- (1) agreed to the award of the contract to Commutaports for a 3 year period (effective from 18 September 2011) with an option to extend for a further year; and
- (2) noted
 - (a) that the call-off value was estimated to be in the region of £450,000 over the three year period; and
 - (b) that the award of the contract was subject to satisfaction of the requirements of the mandatory standstill period for EU advertised public sector contracts.

14. Extension to bus stop infrastructure cleaning and defect reporting contract

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With reference to the minute of 10 October 2008 (page 4, paragraph 6) when the Partnership had approved the award of a three year bus stop infrastructure cleaning and defect reporting contract to Mitie Olscot, there was submitted a report (issued) of 31 May 2011 by the Assistant Chief Executive (Operations) recommending approval of an extension to the existing contract by 24 months to 30 November 2013.

After consideration the Partnership

- (1) approved the extension to the contract with Mitie Olscot at a cost of £480,000; and
- (2) noted that, although the current rates would be retained until 31 March 2012, the rates would increase by 3% (to cover increased fuel costs) for the period 1 April 2012 to 30 November 2013.