

Strathclyde Partnership for Transport

Minute of meeting

14 December 2018

held in the Lewis Room, 131 St Vincent Street, Glasgow

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Minute of the meeting of the Strathclyde Partnership for Transport held in the Lewis Room, 131 St Vincent Street, Glasgow, on 14 December 2018

- Present** Councillors Dr Martin Bartos (Chair), Malcolm Balfour, Tracy Carragher, Ian Cochrane, Graham Hardie, Alan Lafferty, Alan Moir, Richard Nelson, Donald Reid, Anna Richardson, Alistair Mackay, Michael McPake, Graeme Brooks (sub), David Shearer and Michael Cullen and appointed members Gregory Beecroft, Brian Davidson, Anne Follin, Graham Johnston, Alex Macaulay and Jim McNally.
- Attending** Valerie Davidson, Secretary/Assistant Chief Executive; Gordon MacLennan, Chief Executive; Charlie Hoskins, Senior Director, Neil Wylie, Director of Finance & HR, Bruce Kiloh, Head of Policy & Planning, Gordon Dickson, Bus Development Manager and Jim Griffin, Solicitor

Chairs Opening Remarks

Cllr Dr Bartos opened the meeting by intimating that a membership change had been made by Glasgow City Council and North Lanarkshire Council, and welcomed the newly nominated members present to the meeting.

Mrs Davidson intimated the change in Partnership membership had been received as follows:

- Cllr Alan Casey (GCC) had been replaced by Cllr Michael Cullen
- Cllr Alan Falconer had been replaced by Cllr Maureen Devlin

The Chair intimated that as some members had expressed a view that they would be interested to hear more about the work undertaken by SPT, he is keen to explore if the “press clipping service” ought to be extended, noting that a replacement was currently under consideration, and encouraged members to contact Mrs Davidson if they wished to be considered as a recipient. He further advised that he had met with the Leader of the majority of councils and will meet with the Leaders of East Dunbartonshire Council and Argyll & Bute Council in due course. Further, notwithstanding that the 2019 Committee and Partnership dates have been issued, the Chair intimated that this did not preclude additional meetings being called on subject specific matters.

1. Apologies

Apologies were submitted from Councillors Collin Cameron, Jim Finn, Marie McGurk, Graham Campbell, Jim Roberts and David Wilson and appointed members Ann Faulds and Jo MacLennan.

2. Declaration of interest in terms of the Ethical Standards in Public Life etc (Scotland) Act 2000

There were no declarations of interest.

3. Minute of previous meeting

[“Click here to view minute”](#)

The minute of the meeting of 28 September 2018 was submitted and approved as a correct record, with no matters arising.

4. Committee Minutes

The minutes (issued) of the undernoted committees were noted and approved as an accurate record:

- (a) Operations Committee of 9 November 2018 - [“Click here to view minute”](#)

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- (b) Strategy & Programmes Committee of 23 November 2018 - [“Click here to view minute”](#)
- (c) Audit & Standards Committee of 30 November 2018 - [“Click here to view minute”](#)

5. Nomination to Traveline Scotland Board

[“Click here to view report”](#)

There was submitted and approved a report (issued) by the Assistant Chief Executive recommending the nomination of the Senior Director, Charles Hoskins to the Board of Traveline Scotland.

6. Subway Modernisation-progress update

[“Click here to view report”](#)

There was submitted a report (issued) of 28 November by the Senior Director updating the Partnership on progress to date of the Subway modernisation programme, specifically in the following areas:

- a) Stations and accessibility, noting that 11 of the 15 stations have been refurbished, 2 further stations have commenced and the final 2 station would follow;
- b) Ticketing and the development of smart ticketing noting the continued trend towards card payments and the trialling of a subway Smartapp, which emulates a Subway Smartcard for travel purposes;
- c) Infrastructure;
- d) Broomloan Depot facilities, highlighting the considerable works were ongoing in the stabling shed, repair of the roof and the construction of the new Operational Control Centre;
- e) Rolling Stock and Control Systems confirming that the manufacture of the new rolling stock is underway although challenges remain specifically relating to the documentary evidence requirements, that the design of the signalling, telecoms and control systems continue to progress, together with CCTV systems and platform screen doors;
- f) Manufacturing & Supply Agreement (MSA) is now supported by a revised baseline programme resulting in a number of cost variations being proposed by the ANSTA JV, which are being assessed;
- g) Technical Support & Spares Supply Agreement (TSSSA) which is being progressed with the impact of the re-baseline agreement being assessed; and
- h) Considerable efforts continue in the organisational change and employee relations, including operational readiness, work streams including a review of the Safety Management Systems.

After discussion, and hearing Mr Hoskins responded to members' questions confirming:

- (i) SPT and its contractor, Clarks were working closely together to minimise disruption to passengers, neighbours and employees during the final phases of station modernisation. Further, an intense phase of installation of equipment into the stations will shortly commence and resourcing and communications on this matter are progressing;
- (ii) Installation of the first phase of infrastructure at Edmiston Drive is almost complete. Installation of power and the arrival of the first train, following factory acceptance testing, is scheduled for early in the new year, should be in quarter 1 of 2019.

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- (iii) Work continues to improve the smart ticket offering. Scotrail cards can be used on the Subway and the SPT Smartcard will soon be able to be used on McGill's buses. A subway purse will also be added to the National Entitlement Card, dispensing with the need for additional tickets. Investigation has commenced into the use of debit cards to directly purchase tickets and provide access to the system and joint working with Traveline on ticketing issues will continue;
- (iv) While very robust risk management procedure is in operation, there is a revised baseline which has arisen due to the extent of contamination found in Edmiston Drive; and
- (v) SPT are engaging positively with staff and will rely on them coming forward to be up-skilled for new roles. All questions are being answered and one member of staff has been accepted to commence a secondee role with the JV with a second to follow. These staff will return to SPT with updated skills to be cascaded in to the organisation to support the maintenance of the new trains.

The Partnership thereafter noted the content of the report.

7. **Brexit**

["Click here to view report"](#)

There was submitted a report (issued) dated 15 October 2018 by the Assistant Chief Executive advising the Partnership of the matters which may arise as part of the on-going Brexit negotiations and confirming that this continues to be monitored.

After hearing Mrs Davidson in answer to members' questions, the Partnership noted the report and that further updates would be provided once more information was available.

8. **Scottish Government and COSLA Local Governance Review – SPT Response**

["Click here to view report"](#)

There was submitted a report (issued) dated 19 November 2018 by the Senior Director recommending the approval of the Partnership to the draft response to the Scottish Government consultation document.

Having heard Mr Kiloh provide further background information and confirm that officers are in dialogue with Scottish Government officials, the Partnership approved the terms of the response subject to it being modified to appropriately strengthen the success of SPT and to stress that the role and importance of democratically elected councils and regional transport partnerships was such that they ought to be in receipt of necessary funding to deliver transport solutions.

9. **Glasgow Connectivity Commission – Phase 1 Recommendations**

["Click here to view report"](#)

There was submitted and approved a report (issued) dated 29 November 2018 by the Senior Director updating the Partnership on recommendations from the Glasgow Connectivity Commission Phase 1 Report.

Having heard further from Messrs, Hoskins, Kiloh and Dickson expand on the report, and respond to members questions confirming that good relationships had been formed with the Commission, that contact had already been made regarding phase 2 of the commission's work and further reports on progress would follow, the Partnership noted the contents of the report, requesting that members of the Commission be invited to address the Partnership at a suitable date to discuss their findings.

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10. Glasgow City Centre Low Emission Zone and Associated Bus Issues - Update

[“Click here to view report”](#)

There was submitted a report (issued) dated 20 November 2018 by the Senior Director providing an update on the development of the Glasgow City Council developed Low Emission Zone.

Having heard Messrs Hoskins and Dickson in answer to members questions specifically relating to communications with bus operators, new technologies and the potential impact on the requests to subsidise future services which are assessed against Guideline Criteria, the Partnership noted the content of the report.

11. Buchanan Bus Station Refurbishment – Award of Contract

[“Click here to view report”](#)

There was submitted and approved a report (issued) dated 26 November 2018 by the Director of Finance & HR recommending the award of a contract for the refurbishment of Buchanan Bus Station to Clark Contracts Ltd in the sum of £578,988.56.

12. Financial Management System – Award of Contract to “Move to the Cloud”

[“Click here to view report”](#)

There was submitted and approved a report (issued) dated 19 November 2018 by the Director of Finance & HR recommending the award of contract for the provision of a financial management system in a cloud environment following the “Software as a Service” model to Technology One (UK) Ltd (T1) in the sum of £232,126 for a period of 5 years.

13. Award of Managed Network Service and MPLS Circuit Support

[“Click here to view report”](#)

There was submitted and approved a report (issued) dated 4 December 2018 by the Assistant Chief Executive recommending the award of a contract for Managed Network Service and MPLS circuit support to Capita for a period of 3 years in the sum of £668,231.

Exclusion of press and public

The Partnership resolved that the press and public be excluded for the next item of business on the agenda, it being considered that otherwise there would be disclosure to them of exempt information in terms of paragraph 9 of Part 1 of Schedule 7a to the Local Government (Scotland) Act 1973.

14. Edmiston Drive

There was submitted and approved a report dated 17 October by the Assistant Chief Executive recommending that SPT enter into a deed of servitude with a neighbouring landowner to allow the installation of a permanent drainage solution benefitting the Subway depot property.