

5 November 2009

To all members of the Strathclyde Partnership for Transport's
Audit and Standards Committee

Dear Member,

**Strathclyde Partnership for Transport – Audit and Standards Committee
Friday, 13 November, 2009**

I have to request your attendance at a meeting of the Strathclyde Partnership for Transport's
Audit and Standards Committee to be held at **12.30 pm on Friday, 13 November, 2009 in the
Large Boardroom, seventh floor, Consort House, Glasgow** for the purpose of considering
the undernoted business.

Yours sincerely

Valerie Davidson
Secretary

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Business

1. Minute of previous meeting (copy herewith).
2. Declaration of Interest - Members are asked at this stage to declare any interests they may have in any of the items on the agenda. Members making a declaration of interest are reminded of the requirement to disclose the existence and nature of that interest
3. Corporate Risk Register Update - Report by Assistant Chief Executive (Business Support) (copy herewith).
4. Internal Audit Report – Report by Assistant Chief Executive (Business Support) (copy herewith).
5. Follow up of Internal Audit recommendations - Report by Assistant Chief Executive (Business Support) (copy herewith).

6. Internal Audit Plan 2009/2010 – Progress Report – Report by Assistant Chief Executive (Business Support) (copy herewith).

Contact officers:

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